



VIKAS INSTITUTE OF PHARMACEUTICAL SCIENCES

Near Airport, Nidigatla Road, Rajahmundry - 533102

(Approved by AICTE & PCI, New Delhi Affiliated to Andhra University, Vizag)



Date: 25-06-2016

CIRCULAR

All the staff and students of Vikas Institute of Pharmaceutical Sciences are here by informed that the college management was decided to constitute Grievance Redressal committee/ Suggestion box committee for the academic year 2016-2017. The Grievance/ suggestion box will be open periodically in the presence of committee members.

The committee members are listed below

S.NO	NAME	DESIGNATION & DEPARTMENT	DESIGNATION IN COMMITTEE
01	Dr.S.Muralidhar	Professor and HOD, Pharmaceutics	Chairman
02	Mr.E.Suresh Babu	Assoc.Professor	Member
03	Mrs.P.Geetha Bhavani	Assoc.Professor	Member
04	Ombudsman		Member nominated by university
05	Dr.T.V.Narayana	Director	Member Secretary

Dr. G. SUMALATHA
PRINCIPAL
Vikas Institute of Pharmaceutical Science
RAJAHMUNDRY-533 102.

PRINCIPAL
(Dr. T.V. Narayana)

Academic Year ; 2016-2017

Date ; 8/7/2016

Total. NO. of Grievances / Suggestions received.

S.No	Grievances / Suggestions	Action taken	No. of days to resolve	Sign
01	Desks / Chairs are damaged in the class room.	The issue was taken to the notice of management the furniture repair was done	4 days.	<u>S.ross</u>
02	Poor Hygenic Condition in Canteen	Committee members interacted with Canteen People and resolve the problem.	2 days.	<u>S.ross</u>

S.ross
Co-ordinator

S.ross

Principal

S.ross
Dr. G. SUMALATHA
PRINCIPAL

Vikas Institute of Pharmaceutical Science
RAJAHMUNDRY-533 102.

Academic year: 2016-2017

Date : 12/9/2016

Total No. of Grievances/Suggestions received.

S.No	Grievances/Suggestions	Action taken	No. of days to resolve	Signature
1	fans are not working in the class room.	Informed to the consult authority and the issue was resolved.	02 days	<u>S. G. Suman</u>
2.	Buses are not reaching the college at right time.	Discussed with the transport Committee and necessary action was taken.	04 days	<u>S. G. Suman</u>
3	Hostlers are requested to extend the library timings.	Issue was taken to the notice of the principal, and the timings are extended from Evening 6.00 P.M to 8.00 P.M for Hostlers.	03 days	<u>S. G. Suman</u>

S. G. Suman
Co-ordinator

S. G. Suman
Principal

Dr. G. SUMALATHA
PRINCIPAL

Vikas Institute of Pharmaceutical Science
RAJAHMUNDRY-533 102.

Academic year : 2016-2017

Date : 4/11/2017

Total No. of Grievances / Suggestions received:

S.No	Grievances / Suggestions	Action Taken	No. of days to resolve	Signature
01	Pharm.D Students are requested to provide transport facility for attending ward rounds in the hospital	Transport facility was provided for Pharm.D Students	02 days	<u>drawn</u>

02

Sumalatha

**Dr. G. SUMALATHA
PRINCIPAL**

**Vikas Institute of Pharmaceutical Science
RAJAHMUNDRY-533 102.**

S. Suresh
Co-ordinator.

Sumalatha
Principal



VIKAS INSTITUTE OF PHARMACEUTICAL SCIENCES

Near Airport, Nidigatla Road, Rajahmundry - 533102

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Date: 29-06-2017

CIRCULAR

All the staff and students of Vikas Institute of Pharmaceutical Sciences are here by informed that the college management was decided to constitute Grievance Redressal committee/ Suggestion box committee for the academic year 2017-2018. The Grievance/ suggestion box will be open periodically in the presence of committee members.

The committee members are listed below

S.NO	NAME	DESIGNATION & DEPARTMENT	DESIGNATION IN COMMITTEE
01	Dr.S.Muralidhar	Professor and HOD, Pharmaceutics	Chairman
02	Mrs.P.Geetha Bhavani	Assoc.Professor	Member
03	Mr.P.Vasubabu	Assoc.Professor	Member
04	Ombudsman		Member nominated by university
05	Dr.T.V.Narayana	Director	Member Secretary

Dr. G. SUMALATHA
PRINCIPAL

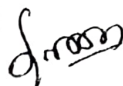
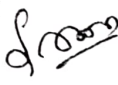
Vikas Institute of Pharmaceutical Science
RAJAHMUNDRY-533 102.


PRINCIPAL
(Dr. T.V. Narayana)

Academic Year: 2017-2018

Date: 3/8/17

Total NO. of Grievances/Suggestions received.

NO	Grievances/Suggestions	Action taken	No. of days to Response	Signature
01	Girls Students one complained about poor Sanitization Condition. in Girls wash room.	Informed to the Sanitary Incharge and the issue was resolved.	01 day.	
2.	Asked for photo copy facility in the Library.	Discussed in the Committee meeting and forwarded the issue to the Management. Management agreed to provide the facility.	10 days.	


Coordinator


Dr. G. SUMALATHA
PRINCIPAL




Principal


Vikas Institute of Pharmaceutical Science
RAJAHMUNDRY-533 102.


Academic year: 2017-2018

Date : 2/11/2017

Total no. of Grievances/Suggestions received

S.NO	Grievances/ Name Suggestions	Action taken	No. of days to Response	Signature
01	Need extra Classes for Mathematics.	Discussed with the Academic Incharge and extra classes were included in the time table.	04 days.	
02.	Cost of food in Canteen	Committee members discussed with the Canteen incharge and the cost of the food was minised	07 days	


Coordinator


Dr. G. SUMALATHA
PRINCIPAL
Vikas Institute of Pharmaceutical Science
RAJAHMUNDRY-533 102.


Principal.

Date : 2/2/2018

Total No. of Grievances/ Suggestions received

S.No	Grievances / Suggestions	Action taken	No. of days to response	Signature
01	Request to change timings for Internal Exams from morning session to afternoon session for UG Students	Request was conveyed to the examination branch incharge.	01 day	<u>[Signature]</u>



[Signature]
Co-ordinator

[Signature]
Dr. G. SUMALATHA
PRINCIPAL
 Vikas Institute of Pharmaceutical Science
 RAJAHMUNDRY-533 102
[Signature]
 Principal


Academic year : 2018-2019

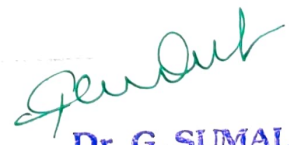
Date : 7/3/2018

Total no. of Grievances/ Suggestions received.

NO	Grievance/ Suggestions	Action taken	No. of days to response	Signature.
01	Complaint about projector was not working in the class room.	Informed to the Management to resolve the issue	07 days.	
02	Black board was not visible as lighting reflects on the board in classroom.	Committee informed to floor incharge to arrange curtains for windows.	02 days.	


Co-ordinator


Principal


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Date: 30-07-2018

CIRCULAR


All the staff and students of Vikas Institute of Pharmaceutical Sciences are here by informed that the college management was decided to constitute Grievance Redressal committee/ Suggestion box committee for the academic year 2018-2019. The Grievance/ suggestion box will be open periodically in the presence of committee members.

The committee members are listed below

S.NO	NAME	DESIGNATION & DEPARTMENT	DESIGNATION IN COMMITTEE
01	Dr.S.Muralidhar	Professor and HOD, Pharmaceutics	Chairman
02	Mrs.P.Geetha Bhavani	Assoc.Professor	Member
03	Mr.P.Vasubabu	Assoc.Professor	Member
04	Ombudsman		Member nominated by university
05	Dr.T.V.Narayana	Director	Member Secretary


Dr. G. SUMALATHA
PRINCIPAL

Vikas Institute of Pharmaceutical Science
RAJAHMUNDRY-533 102.


PRINCIPAL
(Dr. T.V. Narayana)


Academic year: 2018-19


Date : 6/9/2018

Total no. of Grievances/Suggestions received

S.NO	Grievances/ Suggestions	Action taken	No. of days to Response	Signature.
	NO Grievances are noticed.			
	No grievances / suggestions were reported from the students <u>from</u>			




Co-ordinator.



Principal


Dr. G. SUMALATHA
PRINCIPAL
Vikas Institute of Pharmaceutical Science
RAJAHMUNDRY-533 102.

Date : 7/12/2018

Total no. of Grievances/Suggestions received

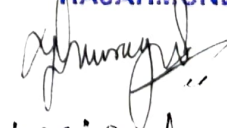
S.No	Grievances/Suggestions	Action taken	No. of days to response	Signature
01.	Class rooms was not cleared in the Pharm.D Block.	Committee members discussed with Sweepers to maintain Cleaniness in Campus.	01 day.	
02	Duration of Library Book issue period was requested to increase from 3 days to tweek.	Co Informed to the librarian to take necessary action	03 days	


Co-ordinator



Dr. G. SUMALATHA
PRINCIPAL

Vikas Institute of Pharmaceutical Science
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Principal



VIKAS INSTITUTE OF PHARMACEUTICAL SCIENCES

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Date: 06-07-2019

CIRCULAR

All the staff and students of Vikas Institute of Pharmaceutical Sciences are here by informed that the college management was decided to constitute Grievance Redressal committee/ Suggestion box committee for the academic year 2019-2020. The Grievance suggestion box will be open periodically in the presence of committee members.

The committee members are listed below

S.NO	NAME	DESIGNATION & DEPARTMENT	DESIGNATION IN COMMITTEE
01	Dr.S.Muralidhar	Professor and HOD, Pharmaceutics	Chairman
02	Mrs.P.Geetha Bhavani	Assoc.Professor	Member
03	Mr.P.Vasubabu	Assoc.Professor	Member
04	Ombudsman		Member nominated by university
05	Dr.T.V.Narayana	Director	Member Secretary

Dr. G. SUMALATHA
PRINCIPAL

Vikas Institute of Pharmaceutical Science
RAJAHMUNDRY-533 102.

PRINCIPAL
(Dr. T.V. Narayana)

Academic Year:- 2019-20

Date :- 7/8/2019

Total number of Grievances and Suggestions Received

S.no	Grievance/ Suggestions	Action taken	No. of days to response	Signature
①	Requested for Providing furniture in the Girls Comm room.	Issue was taken to the concerned notice of the management. Management agreed to provide the same	5 days	G. Sumalatha
②	Complained about the quality of food served in the canteen	Management was informed about the issue. Management decided to change the canteen contractor	2 days	G. Sumalatha

G. Sumalatha
Coordinator

G. Sumalatha
Principal

Dr. G. SUMALATHA
PRINCIPAL
Vikas Institute of Pharmaceutical Science
RAJAHMUNDRY-533 102.

Academic Year. 2019

Date: 22/11/2019

Total number of Grievances/Suggestions Received

S.no	Grievances / Suggestions	Action taken	No. of days to Response	Signal
①	Students are requested to change the college bus route	Discussed with the transport incharge and issue was resolved	7 days	2.0000

Sumalatha

Dr. G. SUMALATHA
PRINCIPAL

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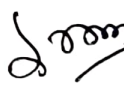
(Signature)
Coordinator

(Signature)
Principal



Academic Year:- 2019-20

Date:- 3/2/2020

Total number of Grievances/Suggestions Received

S.no	Grievances/Suggestions	Action taken	No. of days to Respond	Signature
①	Askeed to provide dustbins in every class room and need to be employed on every day.	Committe members instructed to floor incharge to arrange the dustbins in each class Room.	1 day	
②	Students are requested to provide two more fans in the boys Common Room	Committe members informed to the management members to solve the issue. Management provided fans in the boys Common room with in two days	2 days	

~~S. Srinivas~~
Co ordinator


Dr. G. SUMALATHA
PRINCIPAL
Vikas Institute of Pharmaceutical Scien.
RAJAHMUNDRY-533 102.

Principal



VIKAS INSTITUTE OF PHARMACEUTICAL SCIENCES

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Date: 18-07-2020

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All the staff and students of Vikas Institute of Pharmaceutical Sciences are here by informed that the college management was decided to constitute Grievance Redressal committee/ Suggestion box committee for the academic year 2020-2021. The Grievance suggestion box will be open periodically in the presence of committee members.

The committee members are listed below

S.NO	NAME	DESIGNATION & DEPARTMENT	DESIGNATION IN COMMITTEE
01	Dr.S.Muralidhar	Professor and HOD, Pharmaceutics	Chairman
02	Mr.J.John Kirubakaran	Assoc.Professor	Member
03	Mrs.P.Geetha Bhavani	Assoc.Professor	Member
04	Dr.T.Raghava Rao	Ombudsman	Member nominated by university
05	Dr.T.V.Narayana	Director	Member Secretary

Dr. G. SUMALATHA
PRINCIPAL

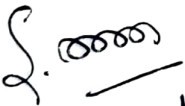
Vikas Institute of Pharmaceutical Science
RAJAHMUNDRY-533 102.

PRINCIPAL
(Dr. T.V. Narayana)

Academic year 2020-2021

Date : 8/6/2021

NO Grievances/ Suggestions are taken
due to Covid Pandemic Conditions
during the year 2020-2021.


Co-ordinator

Principal.



Dr. G. SUMALATHA
PRINCIPAL
Vikas Institute of Pharmaceutical Science
RAJAHMUNDRY-533 102.