



VIKAS INSTITUTE OF PHARMACEUTICAL SCIENCES
Near Airport, Nidigatla Road, Rajahmundry - 533102
(Approved by AICTE & PCI, New Delhi Affiliated to Andhra University, Vizag)



B.PHARM ACADEMIC CALENDER FOR THE ACADEMIC YEAR 2020-2021

FIRST SEMESTER

Sl.no	Class	Date of commencement of class work	1 st Mid Semester Examination	2 nd Mid Semester Examination	Date Of Closing Instructions	Date Of Commencement Of Theory Examinations	Dates For Practical Examinations
01	IV/IV.B.PHARM. (2017-2018 Batch)	21.09.2021	09.12.2021	08.02.2021	15.02.2021	25.02.2021	03.03.2021 to 10.03.2021
02	III/IV.B.PHARM. (2018-2019 Batch)	21.09.2021	09.12.2021	15.02.2021	22.02.2021	05.03.2021	12.03.2021 to 19.03.2021
03	II/IV.B.PHARM. (2019-2020 Batch)	21.09.2021	06.01.2021	22.02.2021	01.03.2021	15.03.2021	20.03.2021 to 27.03.2021
04	I/IV.B.PHARM. (2020-2021 Batch)	22.02.2021	15.04.2021	07.07.2021	14.07.2021	22.07.2021	01.08.2021 to 06.08.2021

SECOND SEMESTER

Sl.no	Class	Date of commencement of class work	1 st Mid Semester Examination	2 nd Mid Semester Examination	Date Of Closing Instructions	Date Of Commencement Of Theory Examinations	Dates For Practical Examinations
01	IV/IV.B.PHARM. (2017-2018 Batch)	08.03.2021	26.04.2021	21.06.2021	28.06.2021	02.07.2021	Project viva 16.08.2021
02	III/IV.B.PHARM. (2018-2019 Batch)	16.03.2021	03.05.2021	28.06.2021	05.07.2021	08.07.2021	17.07.2021 to 26.07.2021
03	II/IV.B.PHARM. (2019-2020 Batch)	25.03.2021	10.05.2021	21.08.2021	12.07.2021	21.07.2021	28.07.2021 to 04.08.2021
04	I/IV.B.PHARM. (2020-2021 Batch)	09.08.2021	04.10.2021	15.11.2021	22.11.2021	29.11.2021	06.12.2021 to 10.12.2021

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M.PHARM ACADEMIC CALENDER FOR THE ACADEMIC YEAR 2020-2021

FIRST SEMESTER

Sl.no	Class	Date of commencement of class work	1 ST Mid Semester Examination	2 ND Mid Semester Examination	Date Of Closing Instructions	Date Of Commencement Of Theory Examinations	Dates For Practical Examinations
01	I/II.M.PHARM 1 ST SEMESTER (2020-2021 Batch)	15.02.2021	15.04.2021	07.07.2021	14.07.2021	22.07.2021	01.08.2021 to 06.08.2021
02	II/II.M.PHARM 3 RD SEMESTER (2019-2020 Batch)	14.12.2020 (Project Work)	Seminars On Objectives & Work Plan (01.02.2021 To 06.02.2021)			Mid Term Project Review And Seminars (01.05.2021 To 15.05.2021)	

SECOND SEMESTER

Sl.no	Class	Date of commencement of class work	1 ST Mid Semester Examination	2 ND Mid Semester Examination	Date Of Closing Instructions	Date Of Commencement Of Theory Examinations	Dates For Practical Examinations
01	I/II.M.PHARM 2 ND SEMESTER (2020-2021)	09.08.2021	13.09.2021	08.11.2021	15.11.2021	22.11.2021	01.12.2021 to 04.12.2021
02	II/II.M.PHARM 4 TH SEMESTER (2019-2020)	Thesis Submission & Viva Voce (25.10.2021 to 10.11.2021)					

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PHARM D ACADEMIC CALENDER FOR THE ACADEMIC YEAR 2020-2021

YEAR END PATTERN

Sl.no	Class	Date of commencement of class work	1 ST Mid Semester Examination	2 nd Mid Semester Examination	Date Of Closing Instructions	Date Of Commencement Of Theory Examinations	Dates For Practical Examinations
01	VI/VI PHARM D (2015-2016 Batch)	From 01.11.2020 (Internship)					
02	V/VI PHARM D (2016-2017 Batch)	21.09.2020	07.01.2021	25.04.2021	31.05.2021	04.06.2021	14.06.2021 to 20.06.2021
03	IV/VI PHARM D (2017-2018 Batch)	21.09.2020	09.12.2021	07.06.2021	14.06.2021	23.08.2021	01.9.2021 to 06.07.2021
04	III/VI PHARM D (2018-2019 Batch)	21.09.2020	06.01.2021	21.06.2021	28.06.2021	01.09.2021	08.09.2021 to 13.09.2021
05	II/VI PHARM D (2019-2020 Batch)	21.09.2020	06.01.2021	01.07.2021	08.07.2021	23.08.2021	01.09.2021 to 03.09.2021
06	I/VI PHARM D (2020-2021 Batch)	01.03.2021	07.06.2021	04.09.2021	13.09.2021	20.09.2021	28.09.2021 to 03.10.2021

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Date: 27.11.2020

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This is to inform all the students and respective subject in charge of IV VI Pharm.D that 1st Sessional examinations are going to be held from 30th of November, 2020 and the time table as follows


Theory Exam Timings: (09:30-12:30 pm)


DATE	SUBJECT	SUBJECT INCHARGE	SIGNATURE
30.11.2020	Pharmacotherapeutics-III	Mrs.M.Harika	Harika M
01.12.2020	Hospital Pharmacy	Mr. K.L.Chaitnya	Chaitnya.
02.12.2020	Clinical Pharmacy	Mr. M.Nagendra	Nagendra
03.12.2020	Biostat and Research Methodology	Mrs. M.A.Lakshmi	M Anantha Lakshmi
04.12.2020	Biopharmaceutics & Pharmacokinetics	Mr. K.Nookesh	K Nookesh
05.12.2020	Clinical Toxicology	Ms.M.Usha	Usha M

Practical Exam Timings: (09:00-1:00 pm)

DATE	SUBJECT	SUBJECT INCHARGE	SIGNATURE
07.11.2020	Pharmacotherapeutics-III	Mrs.M.Harika	Harika M
08.12.2020	Hospital Pharmacy	Mr. K.L.Chaitnya	Chaitnya.
09.12.2020	Clinical Pharmacy	Mr. M.Nagendra	Nagendra
10.12.2020	Biopharmaceutics & Pharmacokinetics	Mr. K.Nookesh	K Nookesh


Class Incharge
Mr.B.V.B.Balaji


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Date: 27.11.2020

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This is to inform all the students and respective subject incharges of IV/IV B.Pharm (I-Semester) that 1st Sessional examinations are going to be held from 30th of November, 2020 and the time table as follows.

Theory Exam Timings: (09:30-12:30 PM)

DATE	SUBJECT	SUBJECT INCHARGE	SIGNATURE
30.11.2020	Instrumental method of analysis	Mr.P.Vasu Babu	
01.12.2020	Industrial Pharmacy II	Mrs. Anantha Lakshmi	
02.12.2020	Pharmacy Practice	Ms.M.Usha	
03.12.2020	Novel Drug Delivery System	Dr.D.Srinivasa Sastry	

Practical

DATE	SUBJECT	SUBJECT INCHARGE	SIGNATURE
04.12.2020	Instrumental method of Analysis	Mr.P.Vasu Babu	

Class Incharge:
Mr.P.Vasubabu

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Date: 21.12.2020

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This is to inform all the students and respective subject in charge of III VI Pharm.D that 1st Sessional examinations are going to be held from 28th of December, 2020 and the time table as follows.

Theory Exam Timings: (09:30-12:30 pm)

DATE	SUBJECT	SUBJECT INCHARGE	SIGNATURE
28.12.2020	Pharmacology II	Mrs.K.Praneetha	
29.12.2020	Pharmaceutical Analysis	Dr.GVKumar	G.V.Kumar
30.12.2020	Pharmacotherapeutics II	Mr.K.Chakrapani	M.K.Chakrapani
31.12.2020	Pharmaceutical Jurisprudence	Mr. K. Leela Bhaskar	K.L.Bhaskar
02.01.2021	Medicinal Chemistry	Mrs.K.Divya	K.Divya
04.01.2021	Pharmaceutical Formulations	Dr S Muralidhar	S.Muralidhar

Practical Exam Timings: (09:00-1:00 pm)

DATE	SUBJECT	SUBJECT INCHARGE	SIGNATURE
05.01.2021	Pharmacology II	Mrs.K.Praneetha	
06.01.2021	Pharmaceutical Analysis	Dr.GVKumar	G.V.Kumar
07.01.2021	Pharmacotherapeutics II	Mr.K.Chakrapani	M.K.Chakrapani
08.01.2021	Medicinal Chemistry	Mrs.K.Divya	K.Divya
09.01.2021	Pharmaceutical Formulations	Dr S Muralidhar	S.Muralidhar

Class Incharge:
Ms.K.P.S.Praneetha

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Date: 21.12.2020

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This is to inform all the students and respective subject incharges of III-IV B.Pharm (I-Semester) that 1st Sessional examinations are going to be held from 29th of December, 2020 and the time table as follows.

Time: 09.30 AM-12.30PM

Theory

DATE	SUBJECT	SUBJECT INCHARGE	SIGNATURE
29.12.2020	Medicinal Chemistry-II	Dr.B.Madhuharika	
30.12.2020	Industrial Pharmacy I	Mrs.M.Anantha Lakshmi	M. Anantha lakshmi
02.01.2021	Pharmacology II	Mrs.D.Anupama	D. Anupama
04.01.2021	Pharmacognosy and phytochemistry II	Mr.E.Suresh Babu	
05.01.2021	Pharmaceutical Jurisprudence	Mr. K.L.Bhaskar	K. L. Bhaskar

Practical

DATE	SUBJECT	SUBJECT INCHARGE	SIGNATURE
06.01.2021	Industrial Pharmacy I	Mrs.M.Anantha Lakshmi	M. Anantha lakshmi
07.01.2021	Pharmacology II	Mrs.D.Anupama	D. Anupama
08.01.2021	Pharmacognosy and phytochemistry II	Mr.E.Suresh Babu	

Class Incharge
Mrs.D.Anupama

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Date: 18.01.2021

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This is to inform all the students and respective subject in - charges of V Year Pharm.D that the 1st Sessional examinations are going to be held from 27th of January 2021 and the time table as follows. Students should clear their fee dues on or before sessional examinations.

Time : 2:00PM – 4:30PM

Date	Subject	Subject In-charge	Signature
22-01-2021	Project Review	Mr.J.John Kirubakaran	
27-01-2021	Clinical Research	Mr.J.John Kirubakaran	
28-01-2021	Pharmacoepidemiology & Pharmacoeconomics	Mr. M Kasi Jagadeesh	
29-01-2021	Clinical Pharmacokinetics & Therapeutic Drug Monitoring	Mrs. T.Jyothi	
30-01-2021	Clerkship	Mr.B.V.B.Balaji	

Class Incharge:
Mr.B.V.B.Balaji

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Date: 03.02.2021

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This is to inform all the students and respective subject in charge of II/VI Pharm.D that the 1st Sessional examinations are going to be held from 6th of February, 2021 and the time table as follows.

Theory Exam

DATE	SUBJECT	SUBJECT INCHARGE	SIGNATURE
06.02.2021	Pathophysiology	Mr.B.V.B.Balaji	
08.02.2021	Pharmaceutical Microbiology	Mrs.M.Harika	
09.02.2021	Pharmacognosy and Phytopharmaceuticals	Mr.E.Suresh Babu	
10.02.2021	Pharmacology-I	Ms. M.Usha	
11.02.2021	Community Pharmacy	Mr. MK.Jagadheesh	
12.02.2021	Pharmacotherapeutics-I	Mr. J.John K	

Practical Exam

DATE	SUBJECT	SUBJECT INCHARGE	SIGNATURE
12.02.2021	Pharmaceutical Microbiology	Mrs.M.Harika	
15.02.2021	Pharmacognosy and Phytopharmaceuticals	Mr.E.Suresh Babu	
16.02.2021	Pharmacotherapeutics-I	Mr. J.John K	

Class Incharge:
Mr.E.Suresh Babu

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Date: 04.02.2021

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This is to inform all the students and respective subject incharges of IV/IV B.Pharm (I-Semester) that 2nd Sessional examinations are going to be held from 8th of February, 2021 and the time table as follows.

Theory Exam Timings: (09:30-12:30 PM)

DATE	SUBJECT	SUBJECT INCHARGE	SIGNATURE
08.02.2021	Instrumental method of analysis	Mr.P.Vasu Babu	
09.02.2021	Industrial Pharmacy II	Mrs. Anantha Lakshmi	
10.02.2021	Pharmacy Practice	Ms.M.Usha	
11.02.2021	Novel Drug Delivery System	Dr.D.Srinivas Sastry	

Practical

DATE	SUBJECT	SUBJECT INCHARGE	SIGNATURE
15.02.2021	Instrumental method of Analysis	Mr.P.Vasu Babu	

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Date: 08.02.2021

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This is to inform all the students and respective subject incharges of III IV B.Pharm (I-Semester) that 2nd Sessional examinations are going to be held from 15th of February, 2021 and the time table as follows.

Time: 09.30 AM-12.30PM

Theory

DATE	SUBJECT	SUBJECT INCHARGE	SIGNATURE
15.02.2021	Medicinal Chemistry-II	Dr.B.Maduharika	
16.02.2021	Industrial Pharmacy I	Mrs.M.Anantha Lakshmi	M. Anantha Lakshmi
17.02.2021	Pharmacology II	Mrs.D.Anupama	
18.02.2021	Pharmacognosy and phytochemistry II	Mr.E.Suresh Babu	
19.02.2021	Pharmaceutical Jurisprudence	Mr. K.L.Bhaskar	K-L Bhaskar

Practical

DATE	SUBJECT	SUBJECT INCHARGE	SIGNATURE
22.02.2021	Industrial Pharmacy I	Mrs.M.Anantha Lakshmi	M. Anantha Lakshmi
23.02.2021	Pharmacology II	Mrs.D.Anupama	
24.02.2021	Pharmacognosy and phytochemistry II	Mr.E.Suresh Babu	

Class Incharge:
Mrs.D.Anupama

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Date: 17.02.2021

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This is to inform all the students and respective subject incharges of II IV B.Pharm (I-Semester) that 1st Sessional examinations are going to be held from 6th of January, 2021 and the time table as follows.

Time: 09.30 AM-12.30PM

Theory

DATE	SUBJECT	SUBJECT INCHARGE	SIGNATURE
06.01.2021	Pharmaceutical Organic Chemistry-III	Mrs. K.Divya	<i>K. Divya</i>
07.01.2021	Physical Pharmaceutics-I	Mr. K.Nookesh	<i>K. Nookesh</i>
08.01.2021	Pharmaceutical microbiology	Mrs.M.Harika	<i>Harika M</i>
09.01.2021	Pharmaceutical Engineering	Mrs. K.Ramya	<i>Ramya</i>

Practical

DATE	SUBJECT	SUBJECT INCHARGE	SIGNATURE
06.01.2021	Pharmaceutical Organic Chemistry-III	Mrs. K.Divya	<i>K. Divya</i>
08.01.2021	Physical Pharmaceutics-I	Mr. K.Nookesh	<i>K. Nookesh</i>
09.01.2021	Pharmaceutical microbiology	Mrs.M.Harika	<i>Harika M</i>
07.01.2021	Pharmaceutical Engineering	Mrs. K.Ramya	<i>Ramya</i>

Geetha
Class Incharge:
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Sumalatha
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Narayana
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Sumalatha
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Date: 17.02.2021

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This is to inform all the students and respective subject incharges of II/IV B.Pharm (I-Semester) that 2nd Sessional examinations are going to be held from 3rd of March, 2021 and the time table as follows.

Time: 09.30 AM-12.30PM

Theory

DATE	SUBJECT	SUBJECT INCHARGE	SIGNATURE
03.03.2021	Pharmaceutical Organic Chemistry-III	Mrs. K.Divya	<i>K. Divya</i>
03.03.2021	Physical Pharmaceutics-I	Mr. K.Nookesh	<i>K. Nookesh</i>
03.03.2021	Pharmaceutical microbiology	Mrs.M.Harika	<i>Harika. M</i>
03.03.2021	Pharmaceutical Engineering	Mrs. K.Ramya	<i>Raj</i>

Practical

DATE	SUBJECT	SUBJECT INCHARGE	SIGNATURE
26.02.2021	Pharmaceutical Organic Chemistry-III	Mrs. K.Divya	<i>K. Divya</i>
27.02.2021	Physical Pharmaceutics-I	Mr. K.Nookesh	<i>K. Nookesh</i>
01.03.2021	Pharmaceutical microbiology	Mrs.M.Harika	<i>Harika. M</i>
02.03.2021	Pharmaceutical Engineering	Mrs. K.Ramya	<i>Raj</i>

[Signature]
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Date: 21.06.2021


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This is to inform all the students and respective subject in charge of I/II M.Pharm (I-Semester) that the 1st Sessional examinations are going to be held from 9th of August, 2021 and the time table as follows.


I/II M.Pharm –Pharmaceutical Analysis

Date	SUBJECT	SUBJECT INCHARGE	SIGNATURE
28.06.2021	Modern Pharmaceutical Analytical Techniques	Dr.G.Vijay Kumar	G.vijay
29.06.2021	Advanced Pharmaceutical Analysis	Dr.D.Sri Lakshmi	Sri Lakshmi
30.06.2021	Pharmaceutical Validation	Mr.P.Vasubabu	Mr.P.Vasubabu
01.07.2021	Food Analysis	Dr.B.Madhu Harika	Madhu


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I/II M.Pharm –Pharmaceutics

Date	SUBJECT	SUBJECT INCHARGE	SIGNATURE
28.06.2021	Modern Pharmaceutical Analytical Techniques	Mrs.K.Ramya	
29.06.2021	Advanced Biopharmaceutics & Pharmacokinetics	Dr.D.Srinivasa Sastry	
30.06.2021	Modern Pharmaceutics	Dr.S.Muralidhar	
01.07.2021	Regulatory Affairs	Mrs. T.Jyothi	

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I/II M.Pharm –Regulatory Affairs

Date	SUBJECT	SUBJECT INCHARGE	SIGNATURE
28.06.2021	Good Regulatory Practices	Dr.D.Srinivasa Sastry	
29.06.2021	Documentation and Regulatory Writing	Ms.K.P.S.Praneetha	
30.06.2021	Clinical Research Regulations	Mrs.K.Ramya	
01.07.2021	Regulations and Legislation for Drugs & Cosmetics, Medical Devices, Biologicals, Herbals & Food and Nutraceuticals in India & Intellectual Property Rights	Mr. K.Nookesh	

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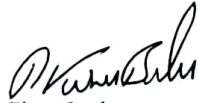


Date: 21.06.2021


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This is to inform all the students and respective subject in charge of I IV B.Pharm (I-Semester) that the 1st sessional theory examinations are going to be held from 28th of June 2021 and the time table as follows. The sessional exams will be conducted through online mode.

Date	Subject Name	SUBJECT INCHARGE	SIGNATURE
28.06.2021	Human Anatomy & Physiology -I	Mr.P.Madhusudhana Rao	Madhusudhana Rao
29.06.2021	Pharmaceutical Analysis	Mr.P.Vasu Basu	P.Vasubabu
30.06.2021	Pharmaceutics	Dr.S.Muralidhar	S.Muralidhar
01.07.2021	Pharmaceutical Inorganic Chemistry	Mr.K.Leela Bhaskar	K.L.Bhaskar
02.07.2021	Communication Skills	Mr.T.Uday Bhaskar	T.U. Bhaskar
03.07.2021	Mathematics/Biology	Mr. T.Srinivas Rao/ Mr. VSN Murthy	Srinivas Rao VSN Murthy


Class Incharge:
Mr.P.Vasubabu


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Date: 24.06.2021

CIRCULAR

This is to inform all the students and respective subject incharges of IV/IV B.Pharm (II-Semester) that 2nd Sessional examinations are going to be held from 20th of July, 2021 and the time table as follows.

Theory Exam Timings: (09:00-5:00 PM)

DATE	SUBJECT	SUBJECT INCHARGE	SIGNATURE
28.06.2021	Biostatistics and Research Methodology	Mrs. M. T.Maheswari	
29.06.2021	Social and Preventive Pharmacy	Mrs.K.P.S.Praneetha	
30.06.2021	Pharmacovigilance – Batch-A	Mr.J.John Kirubakaran	
	Pharmaceutical Regulatory Science-Batch-B	Mr. K.Nookesh	
03.07.2021	Advanced Instrumentation Techniques –Batch-A	Mr.P.Vasubabu	
	Cosmetic Sciences - Batch-B	Mrs.M.Anantha Lakshmi	

Class Incharge:
Mr.P.Vasubabu

Dr.T.V.NARAYANA
PRINCIPAL

Dr. G. SUMALATHA
PRINCIPAL
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Date: 24.06.2021

CIRCULAR

This is to inform all the students and respective subject incharges of III/IV B.Pharm (II-Semester) that 1st Sessional examinations are going to be held from 28th of June, 2021 and the time table as follows. The 2nd Sessional Examinations have to be conducted through online mode.

Time: 09.30 AM-12.30PM

Theory

DATE	SUBJECT	SUBJECT INCHARGE	SIGNATURE
28.06.2021	Medicinal Chemistry-III	Dr.D.Sri Lakshmi	
29.06.2021	Pharmacology-III	Mrs.D.Anupama	
30.06.2021	Herbal Drug Technology	Mr.E.Suresh Babu	
01.07.2021	Biopharmaceutics & Pharmacokinetics	Mrs M.Anantalakshmi	
02.07.2021	Pharmaceutical Biotechnology	Mrs M.Harika	
03.07.2021	Quality Assurance	Mrs.K.Ramya	

Class Incharge:
Mrs.P.Geetha Bhavani

Dr.T.V.NARAYANA
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Date: 24.06.2021

CIRCULAR

This is to inform all the students and respective subject incharges of II/IV B.Pharm (II-Semester) that 1st Sessional examinations are going to be held from 28th of June, 2021 and the time table as follows.

Time: 09.30 AM-12.30PM

Theory

DATE	SUBJECT	SUBJECT INCHARGE	SIGNATURE
28.06.2021	Pharmaceutical Organic Chemistry-III	Dr.B.Madhu Harika	
29.06.2021	Medicinal Chemistry I	Dr.D. Srilakshmi	
30.06.2021	Physical pharmaceutics II	Dr.D.Srinivas Sastry	
01.07.2021	Pharmacology I	Mrs.D.Anupama	
02.07.2021	Pharmacognosy and phytochemistry	Mr.E.Suresh Babu	

Class Incharge:

Mrs.P.Geetha Bhavani

Dr.T.V.NARAYANA
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Date: 17.07.2021

CIRCULAR

This is to inform all the students and respective subject incharges of IV IV B.Pharm (II-Semester) that 2nd Sessional examinations are going to be held from 20th of July, 2021 and the time table as follows.

Theory Exam Timings: (09:00-5:00 PM)

DATE	SUBJECT	SUBJECT INCHARGE	SIGNATURE
20.07.2021	Biostatistics and Research Methodology	Mr.B.V.B.Balaji	
22.07.2021	Social and Preventive Pharmacy	Mrs.K.P.S.Praneetha	
23.07.2021	Pharmacovigilance – Batch-A	Mr.J.John Kirubakaran	
	Pharmaceutical Regulatory Science-Batch-B	Mrs.K.P.S.Praneetha	
24.07.2021	Advanced Instrumentation Techniques –Batch-A	Dr.G.Vijay Kumar	
	Cosmetic Sciences - Batch-B	Mrs. T.Jyothi	

Class Incharge:
Mr.P.Vasubabu

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Date: 30/07/2021

CIRCULAR

This is to inform all the students and respective subject in-charge of V Year Pharm.D that the 2nd Sessional examinations are going to be held from 26th of July 2021 and the time table as follows. Students should clear their fee dues before sessional examinations.

Date	Subject	Subject In-charge	Signature
26-07-2021	Clinical Research	Mr. J. John Kirubakaran	
27-07-2021	Pharmacoepidemiology & Pharmacoeconomics	Mr. M. Kasi Jagadeesh	
28-07-2021	Clinical Pharmacokinetics & Therapeutic Drug Monitoring	Mrs. T. Jyothi	
29-07-2021	Clerkship	Mr. B. V. B. Balaji	

Chief In-charge:
Mr. B. V. B. Balaji

Dr. E. V. NARAYANA
PRINCIPAL

Dr. G. SUMALATHA
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Date: 29.07.2021


CIRCULAR

This is to inform all the students and respective subject in charge of IIV B.Pharm (I-Semester) that the 2nd sessional theory examinations are going to be held from 2nd of August, 2021 and the time table as follows. The sessional exams will be conducted through online mode.

Date	Subject Name	SUBJECT INCHARGE	SIGNATURE
02.08.2021	Human Anatomy & Physiology -I	Mr.P.Madhusudhana Rao	Madhusudhana Rao
03.08.2021	Pharmaceutical Analysis	Mr.P.Vasu Basu	P. Vasu Basu
04.08.2021	Pharmaceutics	Dr.S.Muralidhar	S. Muralidhar
05.08.2021	Pharmaceutical Inorganic Chemistry	Mr.K.Leela Bhaskar	K. L. Bhaskar
06.08.2021	Communication Skills	Mr.T.Uday Bhaskar	T. U. Bhaskar
07.08.2021	Mathematics/Biology	Mr. T.Srinivas Rao/ Mr. VSN Murthy	S. RINIVAS RAO VSN Murthy


Class Incharge:
Mr.P.Vasubabu


Dr. T.V.NARAYANA
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Date: 03.08.2021

CIRCULAR

This is to inform all the students and respective subject in charge of III VI Pharm.D that 2nd Sessional examinations are going to be held from 09th of August, 2021 and the time table as follows.

Theory Exam Timings: (09:30-12:30 pm)

DATE	SUBJECT	SUBJECT INCHARGE	SIGNATURE
09.08.2021	Pharmacology II	Mrs.K.Praneetha	
10.08.2021	Pharmaceutical Analysis	Dr.GVKumar	
11.08.2021	Pharmacotherapeutics II	Mr.K.Chakrapani	
12.08.2021	Pharmaceutical Jurisprudence	Mr. K. Leela Bhaskar	
13.08.2021	Medicinal Chemistry	Mrs.K.Divya	
14.08.2021	Pharmaceutical Formulations	Dr S Muralidhar	

Practical Exam Timings: (09:00-1:00 pm)

DATE	SUBJECT	SUBJECT INCHARGE	SIGNATURE
05.01.2021	Pharmacology II	Mrs.K.Praneetha	
06.01.2021	Pharmaceutical Analysis	Dr.GVKumar	
07.01.2021	Pharmacotherapeutics II	Mr.K.Chakrapani	
08.01.2021	Medicinal Chemistry	Mrs.K.Divya	
09.01.2021	Pharmaceutical Formulations	Dr S Muralidhar	

Class Incharge:
Ms.K.P.S.Praneetha

Dr.T.V.NARAYANA
PRINCIPAL.

Dr. G. SUMALATHA
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Date: 04.08.2021

CIRCULAR

This is to inform all the students and respective subject in charge of II VI Pharm.D that the 2nd Sessional examinations are going to be held from 9th of August, 2021 and the time table as follows.

Theory Exam

DATE	SUBJECT	SUBJECT INCHARGE	SIGNATURE
09.08.2021	Pathophysiology	Mr.B.V.B.Balaji	
10.08.2021	Pharmaceutical Microbiology	Mrs.M.Harika	
11.08.2021	Pharmacognosy and Phytopharmaceuticals	Mr.E.Suresh Babu	
12.08.2021	Pharmacology-I	Ms. M.Usha	
13.08.2021	Community Pharmacy	Mr. MK.Jagadheesh	
14.08.2021	Pharmacotherapeutics-I	Mr. J.John K	

Class Incharge:
Mr.E.Suresh Babu

Dr.T.V.NARAYANA
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Date: 04.08.2021

CIRCULAR

This is to inform all the students and respective subject in charge of IV/VI Pharm.D that the 2nd Sessional examinations are going to be held from 9th of August, 2021 and the time table as follows.

Theory Exam

DATE	SUBJECT	SUBJECT INCHARGE	SIGNATURE
09.08.2021	Pharmacotherapeutics-III	Mrs.D.Anupama	<i>D. Anupama</i>
10.08.2021	Hospital Pharmacy	Mr. K.L.Chaitnya	<i>Chaitnya</i>
11.08.2021	Clinical Pharmacy	Mr. M.Nagendra	<i>Nagendra</i>
12.08.2021	Biostatistics and Research Methodology	Mrs. M.A.Lakshmi	<i>M. Anantha Lakshmi</i>
13.08.2021	Biopharmaceutics & Pharmacokinetics	Mr. K.Nookesh	<i>K. Nookesh</i>
14.08.2021	Clinical Toxicology	Ms.M.Usha	<i>Usha M</i>
16.08.2021	Pharmacotherapeutics-I&II	Ms.M.Usha	<i>Usha M</i>

Balaji
Class Incharge:
Mr.B.V.B.Balaji

Sumalatha
Dr. G. SUMALATHA
PRINCIPAL
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Narayana
Dr.T.V.NARAYANA
PRINCIPAL



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Date: 05.08.2021

CIRCULAR

This is to inform all the students and respective subject in charge of I II M.Pharm (I-Semester) that the 2nd Sessional examinations are going to be held from 9th of August, 2021 and the time table as follows.

I/II M.Pharm –Regulatory Affairs

Date	SUBJECT	SUBJECT INCHARGE	SIGNATURE
09.08.2021	Good Regulatory Practices	Dr.D.Srinivasa Sastry	
10.08.2021	Documentation and Regulatory Writing	Ms.K.P.S.Praneetha	
11.08.2021	Clinical Research Regulations	Mrs.K.Ramya	
12.08.2021	Regulations and Legislation for Drugs & Cosmetics, Medical Devices, Biologicals, Herbals & Food and Nutraceuticals in India & Intellectual Property Rights	Mr. K.Nookesh	

Class Incharge:
Ms.K.P.S.Praneetha

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Date: 05.08.2021

CIRCULAR

This is to inform all the students and respective subject in charge of I II M.Pharm (I-Semester) that the 2nd Sessional examinations are going to be held from 9th of August, 2021 and the time table as follows.

I/II M.Pharm –Pharmaceutics

Date	SUBJECT	SUBJECT INCHARGE	SIGNATURE
09.08.2021	Modern Pharmaceutical Analytical Techniques	Mrs.K.Ramya	
10.08.2021	Advanced Biopharmaceutics & Pharmacokinetics	Dr.D.Srinivasa Sastry	
11.08.2021	Modern Pharmaceutics	Dr.S.Muralidhar	
12.08.2021	Regulatory Affairs	Mrs. T.Jyothi	

Class Incharge:
Dr.D.Srinivasa Sastry

Dr. G. SUMALATHA
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Date: 05.08.2021

CIRCULAR

This is to inform all the students and respective subject in charge of I/II M.Pharm (I-Semester) that the 2nd Sessional examinations are going to be held from 9th of August, 2021 and the time table as follows.

I/II M.Pharm –Pharmaceutical Analysis

Date	SUBJECT	SUBJECT INCHARGE	SIGNATURE
09.08.2021	Modern Pharmaceutical Analytical Techniques	Dr.G.Vijay Kumar	G.Vijay
10.08.2021	Advanced Pharmaceutical Analysis	Dr.D.Sri Lakshmi	Dr. D. Sri Lakshmi
11.08.2021	Pharmaceutical Validation	Mr.P.Vasubabu	Mr. P. Vasubabu
12.08.2021	Food Analysis	Dr.B.Madhu Harika	Dr. B. Madhu Harika

Class Incharge:
Mr.P.Vasubabu

Dr.T.V.NARAYANA
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Date: 09.08.2021

CIRCULAR

This is to inform all the students and respective subject in charge of I/VI Pharm.D that 1st Sessional examinations are going to be held from 16th of August, 2021 and the time table as follows. The 1st Sessional Examinations have to be conducted through online mode for 70 Marks.

DATE	SUBJECT	SUBJECT INCHARGE	SIGNATURE
16.08.2021	Human Anatomy & Physiology	Mrs.M.Harika	
17.08.2021	Pharmaceutics	Dr.S.Muralidhar	
18.08.2021	Medicinal Biochemistry	Dr.D.Sri Lakshmi	
19.08.2021	Pharmaceutical Organic Chemistry	Mrs.P.Geetha Bhavani	
20.08.2021	Pharmaceutical Inorganic Chemistry	Mr.P.Vasubabu	
21.08.2021	Remedial Biology/Mathematics	Mr.E.Suresh Babu	

Class Incharge:
Dr.D.Sri Lakshmi

Dr. G. SUMALATHA
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Dr.T.V.NARAYANA
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Date: 19.08.2021

CIRCULAR

This is to inform all the students and respective subject incharges of II/IV B.Pharm (II-Semester) that 2nd Sessional examinations are going to be held from 3rd of March, 2021 and the time table as follows.

Time: 09.30 AM-12.30PM

Theory

DATE	SUBJECT	SUBJECT INCHARGE	SIGNATURE
23.08.2021	Pharmaceutical Organic Chemistry-III	Dr.B.Madhu Harika	
24.08.2021	Medicinal Chemistry I	Dr.D. Srilakshmi	
25.08.2021	Physical pharmaceutics II	Dr.D.Srinivas Sastry	
26.08.2021	Pharmacology I	Mrs.D.Anupama	
27.08.2021	Pharmacognosy and phytochemistry	Mr.E.Suresh Babu	

Practical

DATE	SUBJECT	SUBJECT INCHARGE	SIGNATURE
30.08.2021	Medicinal Chemistry I	Dr.D. Srilakshmi	
31.08.2021	Physical pharmaceutics II	Dr.D.Srinivas Sastry	
01.09.2021	Pharmacology I	Mrs.D.Anupama	
02.09.2021	Pharmacognosy and phytochemistry	Mr.E.Suresh Babu	

Class Incharge:
Mrs.P.Geetha Bhavani

Dr.T.V.NARAYANA
PRINCIPAL

Dr. G. SUMALATHA
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Date: 21.08.2021

CIRCULAR

This is to inform all the students and respective subject incharges of III/IV B.Pharm (II-Semester) that 2nd Sessional examinations are going to be held from 23rd of August, 2021 and the time table as follows. The 2nd Sessional Examinations have to be conducted through online mode.

Time: 09.30 AM-12.30PM

Theory

DATE	SUBJECT	SUBJECT INCHARGE	SIGNATURE
23.08.2021	Medicinal Chemistry-III	Dr.D.Sri Lakshmi	<i>Sri Lakshmi</i>
24.08.2021	Pharmacology-III	Mrs.D.Anupama	<i>D. Anupama</i>
25.08.2021	Herbal Drug Technology	Mr.E.Suresh Babu	<i>E. Suresh Babu</i>
26.08.2021	Biopharmaceutics & Pharmacokinetics	Mrs M.Anantalakshmi	<i>M. Anantha lakshmi</i>
27.08.2021	Quality Assurance	Mrs.K.Ramya	<i>K. Ramya</i>
28.08.2021	Pharmaceutical Biotechnology	Mrs M.Harika	<i>Harika M</i>

Practical

DATE	SUBJECT	SUBJECT INCHARGE	SIGNATURE
28.08.2021	Medicinal Chemistry-III	Dr.D.Sri Lakshmi	<i>Sri Lakshmi</i>
30.08.2021	Pharmacology-III	Mrs.D.Anupama	<i>D. Anupama</i>
31.08.2021	Herbal Drug Technology	Mr.E.Suresh Babu	<i>E. Suresh Babu</i>

D. Anupama
Class Incharge
Mrs.D.Anupama

Dr. T. V. Narayana
DR.T.V.NARAYANA
PRINCIPAL

Geetha
Dr. G. SUMALATHA
PRINCIPAL
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Date: 07.09.2021

CIRCULAR

This is to inform all the students and respective subject in charge of I/IV B.Pharm (I-Semester) that practical examinations are going to be held from 16th of September, 2021 and the time table as follows.

Date	Subject Name	SUBJECT INCHARGE	SIGNATURE
16-09-2021	Human Anatomy & Physiology -I	Mr.P.Madhusudhana Rao	Madhusudhana Rao
17-09-2021	Pharmaceutical Analysis	Mr.P.Vasu Basu	P. Vasu Basu
18-09-2021	Pharmaceutics	Dr.S.Muralidhar	S. Muralidhar
20-09-2021	Pharmaceutical Inorganic Chemistry	Mr.K.Leela Bhaskar	K.L. Bhaskar
21-09-2021	Communication Skills	Mr.T.Uday Bhaskar	T.U. Bhaskar
22-09-2021	Biology / Mathematics	Mr. T.Srinivas Rao/ Mr. VSN Murthy	T. Srinivas Rao VSN Murthy

Class Incharge:
Mr.P.Vasubabu

Dr.T.V.NARAYANA
PRINCIPAL

Dr. G. SUMALATHA
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**VIKAS INSTITUTE OF PHARMACEUTICAL
SCIENCES, NIDIGATLA, RAJAHMUNDRY**

**VARIOUS COLLEGE COMMITTEES
CONSTITUTED FOR EFFECTIVE CURRICULUM
DELIVERY**


Dr. S. SUMALAKSHI
PRINCIPAL

Vikas Institute of Pharmaceutical Science
RAJAHMUNDRY-533 102.




Following staff members are appointed on various committees and incharge of various activities.

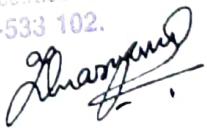
SI NO.	COMMITTEE	MEMBERS
1.	SCHOLARSHIP COMMITTEE	1. P.Vasu Babu 2. S.Venkat 3. Anusha.
2.	SPORTS AND GAMES COMMITTEE	1. T.Uday Bhaskar 2. T.Rajesh 3. I.S.R.Paramesh 4. S.V.V.Subhramanyam 5. K.P.S.Praneetha
3.	CULTURAL AND LITERACY COMMITTEE	1. Teacher-T.Jyothi K.divya 2. Student- S.Munni S.Naga Durga Prasad
4.	ADMISSION COMMITTEE	1. P.Vasu Babu 2. T.Adi Narayana 3. P.Geetha Bhavani
5.	STUDENT COUNCIL COMMITTEE	1. BV.Balaji 2. M.Usha 3. M.Baby Ratnam 4. N.Manorama 5. G.Manipratap
6.	SC&ST COMMITTEE	1. E.Suresh Babu 2. D.Anupama 3. K.Hemanth Kumar 4. M.Kamala Priya Kalyani 5. Pavan Kumar Reddy
7.	GRIEVANCE REDRESSAL COMMITTEE	For Staff: 1. DR.Rao Vadlamudi 2. DR.P.Rajeswara Rao 3. Dr.T.V.Narayana 4. P.Geetha Bhavani For students: 1. Dr.S.Muralidhar 2. J.John Kirubakaran 3. P.Geetha Bhavani
8.	COMMITTEE FOR PREVENTION OF SEXUAL HARASSMENT	1. Dr.G.Sumalatha 2. D.Anupama 3. K.Ramya 4. Dr.G.Vijay Kumar.
9.	STAFF SELECTION COMMITTEE	1. T.China Subba Rao 2. Dr.T.V.Narayana 3. Dr.G.Sumalatha 4. Dr.D.Satya Narayana 5. Dr.G.Vijay Kumar
10.	ANTI RAGGING COMMITTEE	1. Dr.T.V.Narayana 2. Dr.G.Sumalatha 3. P.Vasu Babu 4. Dr.Sri Lakshmi 5. Dr.Srinavasa Sastry 6. K.P.S.Praneetha 7. Vishnu Vamsi 8. Bhargava Reddy 9. Varun Sharma 10. K.vennela 11. Pavan Kumar Reddy

Vikas Institute of Pharmaceutical Sciences
RAJAHMUNDRY-533 102.

11.	RESEARCH COMMITTEE	<ol style="list-style-type: none"> 1. Dr. T.V. Narayana 2. Dr. G. Sumalatha 3. Dr. S. Muralidhar 4. Dr. G. Vijay Kumar 5. Dr. B. Madhu Harika.
12.	INSTITUTIONAL ANIMAL ETHICAL COMMITTEE	In Accordance to CPCSEA.
13.	INSTITUTIONAL INNOVATION AND INCUBATION COMMITTEE	<ol style="list-style-type: none"> 1. Dr. T.V. Narayana 2. Dr. G. Sumalatha 3. Dr. Srinavasa Sastry 4. Dr. Sri Lakshmi 5. Dr. B. Madhu Harika 6. Dr. G. Vijay Kumar 7. Dr. S. Princely 8. K. Ramya 9. P. Vasu Babu 10. Dr. Diwakar Goli (External Expert)
14.	ENTREPRENEURSHIP DEVELOPMENT CELL	<ol style="list-style-type: none"> 1. M. Kasi Jagadeshwara Rao 2. M. Tulasi Maheswari 3. K. L. Chaitanya 4. M. Nagendra.
15.	FACULTY DEVELOPMENT COMMITTEE	<ol style="list-style-type: none"> 1. Dr. T.V. Narayana 2. Dr. G. Vijay Kumar 3. Dr. G. Sumalatha 4. D. Satya Narayana 5. B. Madhu Harika 6. Dr. Sri Lakshmi
16.	ACADEMIC AUDIT	<ol style="list-style-type: none"> 1. J. John Kirubakaran 2. D. Anupama 3. P. Vasu Babu 4. K. Ramya 5. I. S. R. Parmesh 6. K. P. S. Praneetha 7. Chakrapani
17.	STUDENT INDUCTION PROGRAMME CELL	<ol style="list-style-type: none"> 1. P. Vasu Babu 2. Dr. Sri Lakshmi 3. Dr. S. Princely, 4. E. Suresh Babu 5. K. P. S. Praneetha
18.	UNIVERSAL HUMAN VALUE CELL	<ol style="list-style-type: none"> 1. Dr. T.V. Narayana 2. G. Vijay Kumar 3. B. Madhu Harika 4. M. Nagendra 5. K. Divya 6. M. V. Sumalatha
19.	WOMEN EMPOWERMENT CELL	<ol style="list-style-type: none"> 1. B. Madhu Harika 2. Dr. Sri Lakshmi 3. T. Jyothi 4. Dr. S. Muralidhar 5. M. Harika
20.	WOMEN PROTECTION CELL	<ol style="list-style-type: none"> 1. Dr. G. Sumalatha 2. D. Anupama 3. K. P. S. Praneetha 4. M. Anantha Lakshmi 5. M. Usha 6. K. L. Chaitanya.
21.	LIBRARY COMMITTEE	<ol style="list-style-type: none"> 1. E. Suresh Babu 2. G. Anusha 3. P. Venkat 4. Raji 5. V. Rukmini
22.	BOARD OF THE HEAD OF THE DEPARTMENTS	<ol style="list-style-type: none"> 1. Dr. T.V. Narayana 2. Dr. S. Muralidhar

23.	EXAMINATION AND EVALUATION CELL	4. Dr.D.Sri Lakshmi 5. Dr.B.Madhu Harika 6. Dr.Prinicily 1. D.Anupama 2. K.Ramya 3. P.Geetha Bhavani 4. B.Satya 5. G.Anusha 6. P.Vasu Babu
24.	ACADEMIC PLANNING AND MONITORING COMMITTEE	1. Dr.T.V.Narayana 2. Dr.G.Sumalatha 3. Dr.S.Muralidhar 4. Dr.D.Srinivasa sastry 5. Dr.D.Srilakshmi 6. Dr.B.Madhuharika 7. Dr.G.Vijaykumar 8. Mr.P.Vasubabu 9. Mr.John Kirubakaran 10. Mrs.D.Anupama
25.	RESULT ANALYSIS COMMITTEE	1. Dr.S. Muralidhar 2. Dr.Sri Lakshmi 3. J.John Kirubakaran 4. Dr. Srinivasa Sastry 5. P. Vasu Babu 6. K. Ramya
26.	COLLEGE DEVELOPMENT COMMITTEE	1. Dr.T.V.Narayana 2. Dr.D.Satya Narayana 3. Dr.G.Vijay Kumar 4. Dr.S.Muralidhar 5. SDr.G.Sumalatha 6. Dr.B.Madhu Harika 7. Dr.Srinivasa Sastry 8. Dr.D.Sri Lakshmi 9. Dr. Prinicely 10. J.John Kirubakaran 11. P.Geetha Bhavani 12. E.Suresh Babu 13. BV.Balaji 14. P.Vasu Babu 15. K.Chakrapani


 PRINCIPAL
 Vikas Institute of Pharmaceutical Science
 RAJAHMUNDRY-533 102.


Dr.T.V.Narayana
 Principal



VIKAS INSTITUTE OF PHARMACEUTICAL SCIENCES
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CIRCULAR

Date: 02-Jan-2019

This is to inform all the staff members (teaching and non-teaching) to gather at the Principal's chamber on 3rd Jan 2019 at 11:00am for staff meeting.

AGENDA

- To discuss about organizing IPASF conference at Vikas Institute of Pharmaceutical Sciences.
- To marshal the decennial celebrations of the college.

Dr. G. SUMALATHA
PRINCIPAL
Vikas Institute of Pharmaceutical Science
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PRINCIPAL
Principal
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Minutes of Meeting for the staff meeting held on 03-Jan-2019

AGENDA

- To discuss about organizing IPASF conference in February at Vikas Institute of Pharmaceutical Sciences.
- To marshal the decennial celebrations of the college.

Resolutions Made by the meeting

- It is resolved to organize 10th IPASF in Vikas Institute of Pharmaceutical Sciences under the leadership of Director and Principal Dr. T.V. Narayana.
- A decennial celebration of the institute is to be organized along with the IPASF conference at the same venue.
- All the necessary committees should be responsible and plan accordingly and make the event a grand success.

Dr. G. SUMALATHA
PRINCIPAL

Vikas Institute of Pharmaceutical Sciences
RAJAHMUNDRY-533 102.

PRINCIPAL

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Minutes of Meeting for the staff meeting held on 03-Jan-2019

Members Attended

Sl. No	NAME	SIGN	Sl. No	NAME	SIGN
1	Dr. T.V Narayana		19	K.Divya	
2	Prof.K.P.R.Chowdary		20	P.Ravi Teja	
3	Dr. D. Satyanarayana		21	K.S.D.Prasad	
4	Dr. S. Muralidhar		22	M.V.Sumalatha	
5	Dr. G. Sumalatha		23	P.Vasu Babu	
6	Dr. P. Hyma		24	T.Adinarayana	
7	Dr. B. Madhu Harika		25	M.Nagendara	
8	P. Madhusudhana Rao		26	K.Ramya	
9	T. Jyothi		27	K.L.Chaitanya	
10	K.Nookesh		28	P.Sunil Kumar	
11	B.V.B Balaji		29	D.Anupama	
12	K.Chakrapani		30	M.TulasiMaheswari	
13	I.S.R.Paramesh		31	K.Preethi Sagar	
14	E.Suresh Babu		32	M.Harika	
15	P.Geetha Bhavani		33	S.Nooka Raju	
16	SK. Hussain		34	M.K.Jagedsewara Rao	
17	M.Usha		35	G.Anusha	
18	T.Suvarna				

Dr. G. SUMALATHA
PRINCIPAL

Vikas Institute of Pharmaceutical Science
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PRINCIPAL

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CIRCULAR

Date: 21-Jan-2019

All the staff members are here by instructed to gather at the Director's chamber on 22nd Jan 2019 at 03:00pm for staff meeting.

AGENDA

- To discuss allocation of duties for the IPASF and decennial celebrations of the college.
- To groupthink about the events, presentations to be conducted in IPASF.
- Student committees to assist the guests and speakers.
- To discuss about invitations, mementos, prizes and other miscellaneous implementations and ideas.
- All the student mentors are instructed to encourage the students to participate in the events of poster, paper and others.

Dr. G. SUMALATHA
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Minutes of Meeting for the staff meeting held on 22-Jan-2019

AGENDA

- To discuss allocation of duties for the IPASF and decennial celebrations of the college.
- To groupthink about the events, presentations to be conducted in IPASF.
- Student committees to assist the guests and speakers.
- To discuss about invitations, mementos, prizes and other miscellaneous implementations and ideas.
- All the student mentors are instructed to encourage the students to participate in the events like Scientific Poster and oral presentations and symposium.

Resolutions Made by the meeting

- All the staff members has agreed and given their ideas.
- Ideas of the staff have been considered and necessary implementations were authorized by the chair.

Dr. G. SUMALATHA
PRINCIPAL
Vikas Institute of Pharmaceutical Science
RAJAHMUNDRY-533 102.

PRINCIPAL

Principal
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Minutes of Meeting for the staff meeting held on 22-Jan-2019

Members Attended

Sl. No	NAME	SIGN	Sl. No	NAME	SIGN
1	Dr. T.V Narayana	<i>T.V Narayana</i>	19	K.Divya	<i>K.Divya</i>
2	Prof.K.P.R.Chowdary	<i>K.P.R Chowdary</i>	20	P.Ravi Teja	<i>P.Ravi Teja</i>
3	Dr. D. Satyanarayana	<i>D. Satyanarayana</i>	21	K.S.D.Prasad	<i>K.S.D.Prasad</i>
4	Dr. S. Muralidhar	<i>S. Muralidhar</i>	22	M.V.Sumalatha	<i>M.V.Sumalatha</i>
5	Dr. G. Sumalatha	<i>G. Sumalatha</i>	23	P.Vasu Babu	<i>P.Vasu Babu</i>
6	Dr. P. Hyma	<i>P. Hyma</i>	24	T.Adinarayana	<i>T.Adinarayana</i>
7	Dr. B. Madhu Harika	<i>B. Madhu Harika</i>	25	M.Nagendara	<i>M.Nagendara</i>
8	P. Madhusudhana Rao	<i>P. Madhusudhana Rao</i>	26	K.Ramya	<i>K.Ramya</i>
9	T. Jyothi	<i>T. Jyothi</i>	27	K.L.Chaitanya	<i>K.L.Chaitanya</i>
10	K.Nookesh	<i>K.Nookesh</i>	28	P.Sunil Kumar	<i>P.Sunil Kumar</i>
11	B.V.B Balaji	<i>B.V.B Balaji</i>	29	D.Anupama	<i>D.Anupama</i>
12	K.Chakrapani	<i>K.Chakrapani</i>	30	M.TulasiMaheswari	<i>M.TulasiMaheswari</i>
13	I.S.R.Paramesh	<i>I.S.R.Paramesh</i>	31	K.Preethi Sagar	<i>K.Preethi Sagar</i>
14	E.Suresh Babu	<i>E.Suresh Babu</i>	32	M.Harika	<i>M.Harika</i>
15	P.Geetha Bhavani	<i>P.Geetha Bhavani</i>	33	S.Nooka Raju	<i>S.Nooka Raju</i>
16	SK. Hussain	<i>SK. Hussain</i>	34	M.K.Jagedsewara Rao	<i>M.K.Jagedsewara Rao</i>
17	M.Usha	<i>M.Usha</i>	35	G.Anusha	<i>G.Anusha</i>
18	T.Suvarna	<i>T.Suvarna</i>			

G. Sumalatha

Dr. G. SUMALATHA
PRINCIPAL
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 RAJAHMUNDRY-533 102.

G. Sumalatha

PRINCIPAL
 Principal
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CIRCULAR

Date: 08-Feb-2019

This is to inform all our staff members that there will be a meeting at 03:30pm on 9th Feb 2019 in Director's chamber. Attendance to this meeting is compulsory for all our employees.

AGENDA

- Evaluation committee for IPASF Scientific sessions.
- Outline the student registrations online, offline and spot.
- Transport facilities from Rajahmundry to college.

Dr. G. SUMALATHA
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Minutes of Meeting for the staff meeting held on 9-Feb-2019

AGENDA

- Evaluation committee for IPASF Scientific sessions.
- Outline the student registrations online, offline and spot.
- Transport facilities from Rajahmundry to college.

Resolutions Made by the meeting

- All the staff members have agreed and all the necessary arrangements will be done.
- Transport in-charge made all the necessary arrangements and drivers were also instructed the same.

Dr. G. SUMALATHA
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PRINCIPAL

Principal
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Rajahmundry-533 102.



VIKAS
 RAJAHMUNDRY

Minutes of Meeting for the staff meeting held on 9-Feb-2019

Members Attended

Sl. No	NAME	SIGN	Sl. No	NAME	SIGN
1	Dr. T.V Narayana	<i>T.V Narayana</i>	19	K.Divya	<i>K.Divya</i>
2	Prof.K.P.R.Chowdary	<i>K.P.R.Chowdary</i>	20	P.Ravi Teja	<i>P.Ravi Teja</i>
3	Dr. D. Satyanarayana	<i>D. Satyanarayana</i>	21	K.S.D.Prasad	<i>K.S.D.Prasad</i>
4	Dr. S. Muralidhar	<i>S. Muralidhar</i>	22	M.V.Sumalatha	<i>M.V.Sumalatha</i>
5	Dr. G. Sumalatha	<i>G. Sumalatha</i>	23	P.Vasu Babu	<i>P.Vasu Babu</i>
6	Dr. P. Hyma	<i>P. Hyma</i>	24	T.Adinarayana	<i>T.Adinarayana</i>
7	Dr. B. Madhu Harika	<i>B. Madhu Harika</i>	25	M.Nagendara	<i>M.Nagendara</i>
8	P. Madhusudhana Rao	<i>P. Madhusudhana Rao</i>	26	K.Ramya	<i>K.Ramya</i>
9	T. Jyothi	<i>T. Jyothi</i>	27	K.L.Chaitanya	<i>K.L.Chaitanya</i>
10	K.Nookesh	<i>K.Nookesh</i>	28	P.Sunil Kumar	<i>P.Sunil Kumar</i>
11	B.V.B Balaji	<i>B.V.B Balaji</i>	29	D.Anupama	<i>D.Anupama</i>
12	K.Chakrapani	<i>K.Chakrapani</i>	30	M.TulasiMaheswari	<i>M.TulasiMaheswari</i>
13	I.S.R.Paramesh	<i>I.S.R.Paramesh</i>	31	K.Preethi Sagar	<i>K.Preethi Sagar</i>
14	E.Suresh Babu	<i>E.Suresh Babu</i>	32	M.Harika	<i>M.Harika</i>
15	P.Geetha Bhavani	<i>P.Geetha Bhavani</i>	33	S.Nooka Raju	<i>S.Nooka Raju</i>
16	SK. Hussain	<i>SK. Hussain</i>	34	M.K.Jagedsewara Rao	<i>M.K.Jagedsewara Rao</i>
17	M.Usha	<i>M.Usha</i>	35	G.Anusha	<i>G.Anusha</i>
18	T.Suvarna	<i>T.Suvarna</i>			

Sumalatha

Dr. G. SUMALATHA
PRINCIPAL
 Vikas Institute of Pharmaceutical Science
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[Signature]

PRINCIPAL

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CIRCULAR

Date: 11-Feb-2019

This is to inform all our staff members that there will be a meeting at 03:30pm on 12th Feb 2019 in Director's chamber. Attendance to this meeting is compulsory for all our employees.

AGENDA

- Evaluation committee for IPASF Scientific sessions.
- Outline the student registrations online, offline and spot.
- Transport facilities from Rajahmundry to college.

Dr. G. SUMALATHA
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Rajahmundry-533 102.



Minutes of Meeting for the staff meeting held on 12-Feb-2019

AGENDA

- Evaluation committee for IPASF Scientific sessions.
- Outline the student registrations online, offline and spot.
- Transport facilities from Rajahmundry to college.

Resolutions Made by the meeting

- All the staff members have agreed and all the necessary arrangements will be done.
- Transport in-charge made all the necessary arrangements and drivers were also instructed the same.

Dr. G. SUMALATHA
PRINCIPAL
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Minutes of Meeting for the staff meeting held on 12-Feb-2019

Members Attended

1. Dr. T.V. Narayana *T.V. Narayana*
2. Prof. K.P.R. Chowdary *K.P.R. Chowdary*
3. Dr. D. Satyanarayana *D. Satyan*
4. Dr. S. Muralidhar *S. room*
5. Dr. G. Sumalatha *Geevank*
6. Dr. P. Thyra *P. Thyra*
7. Dr. B. Madhulanka *Madhulanka*
8. P. Madhusudhana Rao *madhusudhanrao*
9. T. Jyothi *T. Jyothi*
10. B.V.B. Balaji *Balaji*
11. K. Nookesh *K. Nookesh*
12. K. Chakrapani *Chakrapani*
13. T.S.R. Paramesh *Paramesh*
14. G. Suresh Babu *G. Suresh Babu*
15. P. Geetha Bhavani *P. Geetha Bhavani*
16. K. Divya *K. Divya*
17. P. Ravi Teja *P. Ravi*
18. K.S.D. Prasad *Prasad*
19. M.V. Sumalatha *Sumalatha*
20. P. Vasubabu *Vasubabu*
21. T. Adinarayana *T. Adinarayana*
22. M. Nagendra *Nagendra*
23. K. Ramya *Ramya*
24. K.L. Chaitanya *Chaitanya*
25. P. Sunil Kumar *P. Sunil*
26. D. Anupama *Anupama*
27. M. Tulasi *M. Tulasi*
28. K. Preethi sagar *K. Preethi*
29. M. Hanika *Hanika*
30. S. Nooka Raju *S. Nooka Raju*
31. M.K. Jagade swara Rao *M.K. Jagade swara Rao*
32. Sk. Hussain *Sk. Hussain*
33. M. Usha *M. Usha*
34. G. Anusha *G. Anusha*
35. T. Suvama *T. Suvama*

PRINCIPAL
Principal

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Geevank
Dr. G. SUMALATHA
PRINCIPAL

Vikas Institute of Pharmaceutical Science
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CIRCULAR

Date: 22-Feb-2019

We would like to inform all the staff members to be present in the Director's room on 23rd Feb 2019. The meeting will begin sharp at 11am. Therefore, you are requested to be present at the Director's room ten minutes before the meeting starts.

AGENDA

- To appreciate Dr. T.V. Narayana sir for organizing 10th IPASF and Decennial celebrations of the college.
- Inauguration of elevator.
- To make arrangements to organize farewell function for 4th B.Pharmacy 2015-2019 batch.
- To parley the academics.

Dr. G. SUMALATHA
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Minutes of Meeting for the staff meeting held on 23-Feb-2019

AGENDA

- To appreciate Dr. T.V. Narayana sir for organizing 10th IPASF and Decennial celebrations of the college.
- Inauguration of elevator.
- To make arrangements to organize farewell function for 4th B.Pharmacy 2015-2019 batch.
- To parley the academics.

Resolutions Made by the meeting

- All the staff members appreciated Dr T V Narayana, Dr G Sumalatha for shepherd 10th IPASF congress in our institute.
- Sri T.Ch. Subbarao garu chairman of our institute extended his vouchsafe for the Decennial celebrations of the institute.
- Academic advices and curriculum streamline has been heed by all the teaching staff.
- Agreed for the farewell celebrations of 2015-2019 batch of B.Pharmacy to be held on 13th of March 2019.

DR. G. SUMALATHA
PRINCIPAL

Vikas Institute of Pharmaceutical Science
RAJAHMUNDRY-533 102.

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Minutes of Meeting for the staff meeting held on 23-Feb-2019

Members Attended

Sl. No	NAME	SIGN	Sl. No	NAME	SIGN
1	Dr. T.V Narayana		19	K.Divya	
2	Prof.K.P.R.Chowdary		20	P.Ravi Teja	
3	Dr. D. Satyanarayana		21	K.S.D.Prasad	
4	Dr. S. Muralidhar		22	M.V.Sumalatha	
5	Dr. G. Sumalatha		23	P.Vasu Babu	
6	Dr. P. Hyma		24	T.Adinarayana	
7	Dr. B. Madhu Harika		25	M.Nagendra	
8	P. Madhusudhana Rao		26	K.Ramya	
9	T. Jyothi		27	K.L.Chaitanya	
10	K.Nookesh		28	P.Sunil Kumar	
11	B.V.B Balaji		29	D.Anupama	
12	K.Chakrapani		30	M.TulasiMaheswari	
13	I.S.R.Paramesh		31	K.Preethi Sagar	
14	E.Suresh Babu		32	M.Harika	
15	P.Geetha Bhavani		33	S.Nooka Raju	
16	SK. Hussain		34	M.K.Jagedsewara Rao	
17	M.Usha		35	G.Anusha	
18	T.Suvarna				

Dr. G. SUMALATHA
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CIRCULAR

Date: 07-Mar-2019

All the teaching staff members are hereby instructed to attend meeting at Principal's chamber at 12 Noon on 8th March 2019 i.e. tomorrow.

AGENDA

- To discuss about Internal assessments of UG and PG
- To marshal the graduation and farewell of outgoing batches of UG/PG and Pharm D.
- Refurbish of faculty profiles.

Dr. G. SUMALATHA
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Minutes of Meeting for the staff meeting held on 08-Mar-2019

AGENDA

- To discuss about Internal assessments of UG and PG
- To marshal the graduation and farewell of outgoing batches of UG/PG and Pharm D.
- Refurbish of faculty profiles.

Resolutions Made by the meeting

- It is resolved to make all the necessary additions in the internal assessments.
- All the teaching staff has heed to make necessary updation in the faculty profiles.

Dr. G. SUMALATHA
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Minutes of Meeting for the staff meeting held on 08-Mar-2019

Members Attended

Sl. No	NAME	SIGN	Sl. No	NAME	SIGN
1	Dr. T.V Narayana		19	P. Vasubabu	
2	Prof. K.P.R. Chowdary	L	20	T. Adinarayana	
3	Dr. D. Satyanarayana		21	M. Nagendra	
4	Dr. S. Muralidhar		22	M.K. Jagedsewara Rao	
5	Dr. G. Sumalatha		23	K. Ramya	
6	Dr. B. Madhu Harika		24	K.L. Chaitanya	
7	P. Madhusudhana Rao		25	P. Suneel Kumar	
8	T. Jyothi		26	D. Anupama	
9	K. Nookesh		27	M. Tulasi Maheswari	
10	B.V.B Balaji		28	M. Usha	L
11	K. Chakrapani		29	Sk. Hussain	
12	I.S.R. Paramesh		30	G. Anusha	
13	E. Suresh Babu		31	K. Preethi Sagar	L
14	P. Geetha Bhavani		32	M. Harika	
15	K. Divya		33	T. Suvarna	
16	P. Ravi Teja		34	S. Nooka Raju	L
17	K.S.D. Prasad		35	Dr. P. Hyma	
18	M.V. Sumalatha				

Dr. G. SUMALATHA
PRINCIPAL

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Near Airport, Nidigatla Road, Rajahmundry - 533102

(Approved by AICTE & PCI, New Delhi Affiliated to Andhra University, Vizag)



CIRCULAR

Date: 04-Apr-2019

This is to inform you that there will be a staff meeting as follows:

Date: 04 Apr 2019

Time: 12 Noon

Place: Principal Cabin

Agenda:

1. Committee formation
2. All the staff is informed to be prepared to attend college if any commencement of inspection is planned.

PRINCIPAL

Dr. G. SUMALATHA
PRINCIPAL

Vikas Institute of Pharmaceutical Sciences
RAJAHMUNDRY-533 102.

Principal
Vikas Institute of Pharmaceutical Sciences
Rajahmundry-533 102.



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Minutes of Meeting for the staff meeting held on 04-Apr-2019

Agenda:

1. Committee formation.
2. All the staff is informed to be prepared to attend college if any commencement of inspection is planned.

Resolutions Made by the meeting

- Two of the faculty (Mrs. B. Ramya and Mrs. P. Geetha Bhavani) are made in-charges of sessional exams and Final examination.
- No student is allowed for re-sessional examination even though doctor certificate is produced. Fine of rupees 500/- will be collected.
- Supplementary examination fee will be collected by Mr. P. Vasu babu.
- All the staff members agreed to attend the college in case of any inspection during the vacation.

Dr. G. SUMALATHA
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Minutes of Meeting for the staff meeting held on 4-Apr-2019

Members Attended

Sl. No	NAME	SIGN	Sl. No	NAME	SIGN
1	Dr. T.V Narayana		19	K. Divya	
2	Prof. K.P.R. Chowdary		20	P. Ravi Teja	
3	Dr. D. Satyanarayana	L	21	K.S.D. Prasad	
4	Dr. S. Muralidhar		22	M.V. Sumalatha	
5	Dr. G. Sumalatha		23	P. Vasu Babu	
6	Dr. P. Hyma		24	T. Adinarayana	
7	Dr. B. Madhu Harika		25	M. Nagendra	
8	P. Madhusudhana Rao		26	K. Ramya	
9	T. Jyothi		27	K.L. Chaitanya	
10	K. Nookesh		28	P. Suneel Kumar	
11	B.V.B Balaji		29	D. Anupama	
12	K. Chakrapani		30	M. Tulasi Maheswari	
13	I.S.R. Paramesh		31	M. Harika	
14	E. Suresh Babu	O/D	32	S. Nooka Raju	L
15	P. Geetha Bhavani		33	M.K. Jagadsewara Rao	
16	SK. Hussain		34	G. Anusha	
17	M. Usha	L			
18	T. Suvarna	O/D			

Dr. G. SUMALATHA
PRINCIPAL

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CIRCULAR

Date: 23-Apr-2019

This is to inform all the non-teaching staff to attend meeting at 12:30pm on 24th April 2019 in Principal's cabin.

Agenda:

1. To discuss about summer vacation.
2. Staff duties during vacation.

DR. G. SUMALATHA
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PRINCIPAL

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Minutes of Meeting for the staff meeting held on 24-Apr-2019

Agenda:

1. To discuss about summer vacation.
2. Staff duties during summer

Resolutions Made by the Meeting

1. May 6th to June 5th 2019 is declared as summer vacation.
2. From May 6th to 20th 2019 the following staff are assigned with their regular duties
 - a. Mr. Venkat (Accountant)
 - b. Mrs. Satya (Office Asst)
 - c. Mr. Satya Narayana (Lab Tech)
 - d. Mr. Tirupathi Rao. B (Sr. Librarian)
 - e. Anook
3. From May 21st to June 4th 2019 the following staff are assigned with their duties
 - a. Ms. Anusha (Computer operator)
 - b. Mr. Nityanand (Assistant)
 - c. Mr. Prasad
 - d. Mr. Venkatesh
4. All the staff of non-teaching accepted to the same.

Dr. G. SUMALATHA
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PRINCIPAL

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Minutes of Meeting for the staff meeting held on 24-Apr-2019

Members Attended

Sl. No	NAME	SIGN	Sl. No	NAME	SIGN
1	Dr. T.V Narayana	<i>T.V Narayana</i>	19	K. Divya	<i>K. Divya</i>
2	Prof. K.P.R. Chowdary	L	20	P. Ravi Teja	
3	Dr. D. Satyanarayana	<i>D. Satyanarayana</i>	21	K.S.D. Prasad	<i>K.S.D. Prasad</i>
4	Dr. S. Muralidhar	<i>S. Muralidhar</i>	22	M.V. Sumalatha	<i>M.V. Sumalatha</i>
5	Dr. G. Sumalatha	<i>G. Sumalatha</i>	23	P. Vasu Babu	<i>P. Vasu Babu</i>
6	Dr. P. Hyma	<i>P. Hyma</i>	24	T. Adinarayana	<i>T. Adinarayana</i>
7	Dr. B. Madhu Harika	<i>Madhu Harika</i>	25	M. Nagendra	<i>M. Nagendra</i>
8	P. Madhusudhana Rao	<i>Madhusudhana Rao</i>	26	K. Ramya	O/D
9	T. Jyothi	<i>T. Jyothi</i>	27	K.L. Chaitanya	<i>Chaitanya</i>
10	K. Nookesh	<i>K. Nookesh</i>	28	P. Suneel Kumar	<i>P. Suneel Kumar</i>
11	B.V.B Balaji	<i>B.V.B Balaji</i>	29	D. Anupama	<i>D. Anupama</i>
12	K. Chakrapani	<i>K. Chakrapani</i>	30	M. Tulasi Maheswari	L
13	I.S.R. Paramesh	<i>I.S.R. Paramesh</i>	31	M. Harika	<i>M. Harika</i>
14	E. Suresh Babu	O/D	32	S. Nooka Raju	L
15	P. Geetha Bhavani	<i>P. Geetha Bhavani</i>	33	M.K. Jagedsewara Rao	<i>M.K. Jagedsewara Rao</i>
16	SK. Hussain	<i>SK. Hussain</i>	34	G. Anusha	<i>G. Anusha</i>
17	M. Usha	L			
18	T. Suvarna	<i>T. Suvarna</i>			

G. Sumalatha

Dr. G. SUMALATHA
PRINCIPAL

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G. Divya

PRINCIPAL

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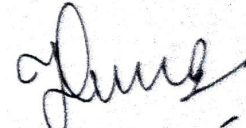
CIRCULAR

Date: 02-May-2019

All the teaching staff members are hereby instructed to gather at Director's chamber on 2nd May 2019 at 12:30pm.

Agenda:

1. To discuss regarding Disciplinary committee meetings.
2. To assign Examination in-charge.
3. To assign sessional exam in-charge.
4. To assign Practical examination in-charge.


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Dr. G. SUMALATHA
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Minutes of Meeting for the staff meeting held on 02-May-2019

Agenda:

1. To discuss regarding Disciplinary committee meetings.
2. To assign Examination in-charge.
3. To assign sessional exam in-charge.
4. To assign Practical examination in-charge.

Resolutions Made by the Meeting

1. It is decided to have Disciplinary committee meeting every week.
2. We shall have examination In-charge as P. Vasubabu for collecting exam fee and supply fee.
3. Sessional examination in-charge is Mrs. B. Ramya.
4. Final examination Practical in-charge Mrs. P. Geetha Bhavani

Dr. G. SUMALATHA
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Minutes of Meeting for the staff meeting held on 02-May-2019

Members Attended

Sl. No	NAME	SIGN	Sl. No	NAME	SIGN
1	Dr. T.V Narayana		19	K. Divya	
2	Prof. K.P.R. Chowdary	L	20	P. Ravi Teja	
3	Dr. D. Satyanarayana		21	K.S.D. Prasad	
4	Dr. S. Muralidhar		22	M.V. Sumalatha	
5	Dr. G. Sumalatha		23	P. Vasu Babu	
6	Dr. P. Hyma		24	T. Adinarayana	
7	Dr. B. Madhu Harika		25	M. Nagendra	
8	P. Madhusudhana Rao		26	K. Ramya	
9	T. Jyothi		27	K.L. Chaitanya	
10	K. Nookesh		28	P. Suneel Kumar	
11	B.V.B Balaji		29	D. Anupama	
12	K. Chakrapani		30	M. Tulasi Maheswari	
13	I.S.R. Paramesh		31	M. Harika	
14	E. Suresh Babu		32	S. Nooka Raju	L
15	P. Geetha Bhavani		33	M.K. Jagedsewara Rao	
16	SK. Hussain		34	G. Anusha	
17	M. Usha	L			
18	T. Suvarna				

Dr. G. SUMALATHA
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CIRCULAR

Date: 03-May-2019

All the teaching staff members are hereby instructed to gather at Director's chamber on 3rd May 2019 at 03:30pm.

Agenda:

1. To discuss about summer vacation to teaching staff.
2. Summer vacation duties for Department faculties.

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Dr. G. SUMALATHA
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Minutes of Meeting for the staff meeting held on 04-May-2019

Agenda:

1. To discuss about summer vacation to teaching staff.
2. Summer vacation duties for Department faculties.

Resolutions Made by the Meeting

1. It was decided and agreed by the staff members for summer vacation from 5th May to 5th June 2019.
2. Department faculties will be called for duties whenever it is required and the staff obeyed to the discussion made.

Dr. G. SUMALATHA
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Minutes of Meeting for the staff meeting held on 04-May-2019

Members Attended

Sl. No	NAME	SIGN	Sl. No	NAME	SIGN
1	Dr. T.V Narayana		19	K. Divya	
2	Prof. K.P.R. Chowdary		20	P. Ravi Teja	
3	Dr. D. Satyanarayana		21	K.S.D. Prasad	
4	Dr. S. Muralidhar		22	M.V. Sumalatha	
5	Dr. G. Sumalatha		23	P. Vasu Babu	
6	Dr. P. Hyma		24	T. Adinarayana	
7	Dr. B. Madhu Harika		25	M. Nagendra	
8	P. Madhusudhana Rao		26	K. Ramya	
9	T. Jyothi		27	K.L. Chaitanya	
10	K. Nookesh		28	P. Suneel Kumar	
11	B.V.B Balaji		29	D. Anupama	
12	K. Chakrapani		30	M. TulasiMaheswari	
13	I.S.R. Paramesh		31	M. Harika	
14	E. Suresh Babu		32	S. Nooka Raju	L
15	P. Geetha Bhavani		33	M.K. Jagedsewara Rao	
16	SK. Hussain		34	G. Anusha	
17	M. Usha	L			
18	T. Suvarna				

Dr. G. SUMALATHA
PRINCIPAL
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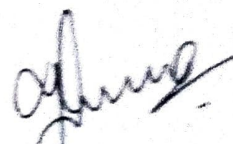
CIRCULAR

Date: 05-Jun-2019

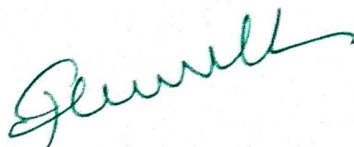
All the staff members are instructed to attend the staff meeting on 6-Jun-2019 at 12 Noon in Principal's cabinet.

Agenda:

1. To discuss about the academic year.
2. Fees monitoring.
3. Vmedulife software feedback.
4. NBA and NAAC applications
5. Faculty publications


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Minutes of Meeting for the staff meeting held on 06-Apr-2019

Agenda:

1. To discuss about the academic year.
2. Fees monitoring.
3. Vmedulife software feedback.
4. NBA and NAAC applications
5. Faculty publications

Resolutions Made by the meeting

1. With the agreement of all people involved the academic year particulars will be updated by the in-charges.
2. Fees monitoring will also be made by class in-charges along with the office staff.
3. Teaching staff accepted for the feedback of Vmedulife for every 15 days.
4. NBA and NAAC coordinators have been assigned.
5. Faculty heads to work on publication unanimously.

Dr. G. SUMALATHA
PRINCIPAL
Vikas Institute of Pharmaceutical Science
RAJAHMUNDRY-533 102.

PRINCIPAL

Principal
Vikas Institute of Pharmaceutical Sciences
Rajahmundry-533 102.



Minutes of Meeting for the staff meeting held on 06-Jun-2019

Members Attended

Sl. No	NAME	SIGN	Sl. No	NAME	SIGN
1	Dr. T.V Narayana		19	T. Adinarayana	
2	Prof. K.P.R. Chowdary		20	M. Nagendra	
3	Dr. D. Satyanarayana		21	K. Ramya	
4	Dr. S. Muralidhar	O/D	22	K.L. Chaitanya	
5	Dr. G. Sumalatha		23	D. Anupama	
6	Dr. B. Madhu Harika		24	M. Tulasi Maheswari	L
7	P. Madhusudhana Rao		25	M. Harika	
8	T. Jyothi		26	M.K. Jagedsewara Rao	
9	K. Nookesh		27	M. Usha	
10	B.V.B. Balaji		28	G. Anusha	
11	K. Chakrapani		29	T. Suvarna	
12	I.S.R. Paramesh		30	M. Anantha Lakshmi	Not Yet Joined
13	E. Suresh Babu		31	K.P.S. Praneetha	
14	P. Geetha Bhavani		32	S. Naga Spandana Priya	Not Yet Joined
15	K. Divya				
16	K.S.D. Prasad				
17	M.V. Sumalatha				
18	P. Vasu Babu				

Dr. G. SUMALATHA
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CIRCULAR

Date: 24-Jun-2019

A meeting of Teaching Staff is scheduled to be held on 25th June 2019 at 3:00pm in Principal's cabinet.

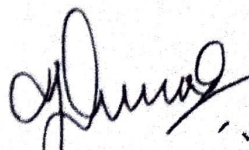
All teachers are requested to attend the meeting.

Agenda:

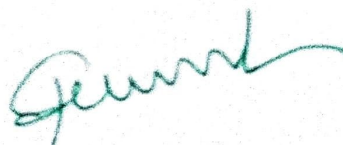
- Farewell day celebrations
- Graduation day
- Vmedulife meeting

Copy to:

- All HOD's


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Minutes of Meeting for the staff meeting held on 25-Jun-2019

Agenda:

- Farewell day celebrations
- Graduation day
- Vmedulife meetings

Resolutions Made by the Meeting

- All the staff members opined to conduct Farewell and graduation on the same day.
- Vmedulife updates and other queries can be asked to the resource person directly from 26th to 29th.

Dr. G. SUMALATHA
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Minutes of Meeting for the staff meeting held on 25-Jun-2019

Members Attended

Sl. No	NAME	SIGN	Sl. No	NAME	SIGN
1	Dr. T.V Narayana	<i>T.V Narayana</i>	19	K.Divya	<i>K. Divya</i>
2	Prof.K.P.R.Chowdary	<i>K.P.R. Chowdary</i>	20	P.Ravi Teja	<i>P. Ravi Teja</i>
3	Dr. D. Satyanarayana	<i>D. Satyanarayana</i>	21	K.S.D.Prasad	<i>K.S.D. Prasad</i>
4	Dr. S. Muralidhar	<i>S. Muralidhar</i>	22	M.V.Sumalatha	<i>M.V. Sumalatha</i>
5	Dr. G. Sumalatha	<i>G. Sumalatha</i>	23	P.Vasu Babu	<i>P. Vasu Babu</i>
6	Dr. P. Hyma	<i>P. Hyma</i>	24	T.Adinarayana	<i>T. Adinarayana</i>
7	Dr. B. Madhu Harika	<i>B. Madhu Harika</i>	25	M.Nagendara	<i>M. Nagendara</i>
8	P. Madhusudhana Rao	<i>P. Madhusudhana Rao</i>	26	K.Ramya	<i>K. Ramya</i>
9	T. Jyothi	<i>T. Jyothi</i>	27	K.L.Chaitanya	<i>K.L. Chaitanya</i>
10	K.Nookesh	<i>K. Nookesh</i>	28	P.Sunil Kumar	<i>P. Sunil Kumar</i>
11	B.V.B Balaji	<i>B.V.B. Balaji</i>	29	D.Anupama	<i>D. Anupama</i>
12	K.Chakrapani	<i>K. Chakrapani</i>	30	M.TulasiMaheswari	<i>M. Tulasi Maheswari</i>
13	I.S.R.Paramesh	<i>I.S.R. Paramesh</i>	31	K.Preethi Sagar	<i>K. Preethi Sagar</i>
14	E.Suresh Babu	<i>E. Suresh Babu</i>	32	M.Harika	<i>M. Harika</i>
15	P.Geetha Bhavani	<i>P. Geetha Bhavani</i>	33	S.Nooka Raju	<i>S. Nooka Raju</i>
16	SK. Hussain	<i>SK. Hussain</i>	34	M.K.Jagedsewara Rao	<i>M.K. Jagedsewara Rao</i>
17	M.Usha	<i>M. Usha</i>	35	G.Anusha	<i>G. Anusha</i>
18	T.Suvarna	<i>T. Suvarna</i>			

G. Sumalatha

Dr. G. SUMALATHA
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[Signature]

PRINCIPAL
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CIRCULAR

Date: 04-Jul-2019

All the Doctorates are informed to attend a meeting in Director's chamber at 11:00am today i.e.,

04-Jul-2019.

Agenda:

- Instructed to submit project proposals by 14th Aug 2019 to apply BIRAC/ PACE.



PRINCIPAL

Principal

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Dr. G. SUMALATHA
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Minutes of Meeting for the staff meeting held on 04-Jul-2019

Agenda:

- Instructed to submit project proposals by 14th Aug 2019 to apply BIRAC/ PACE.

Resolutions Made by the Meeting

- All the Doctorates accepted to work on the projects and agreed for the date to submit the proposals.

Dr. G. SUMALATHA
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PRINCIPAL

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Minutes of Meeting for the staff meeting held on 04-Jul-2019

Members Attended

Sl. No	NAME	SIGN	Sl. No	NAME	SIGN
1	Dr. T.V Narayana		19	T. Adinarayana	
2	Prof. K.P.R. Chowdary		20	M. Nagendra	
3	Dr. D. Satyanarayana		21	K. Ramya	L
4	Dr. S. Muralidhar		22	K.L. Chaitanya	
5	Dr. G. Sumalatha		23	D. Anupama	
6	Dr. B. Madhu Harika		24	M. TulasiMaheswari	
7	P. Madhusudhana Rao		25	M.Harika	
8	T. Jyothi		26	M.K. Jagedsewara Rao	
9	K. Nookesh		27	M. Usha .	
10	B.V.B Balaji		28	G. Anusha	
11	K. Chakrapani		29	T. Suvarna	
12	I.S.R. Paramesh		30	M. Anantha Lakshmi	
13	E. Suresh Babu	O/D	31	K.P.S.Praneetha	
14	P. Geetha Bhavani		32	S. Naga Spandana Priya	
15	K. Divya		33	Dr. D. Srinivasa Sastry	
16	K.S.D. Prasad		34	Dr. D. Sri Lakshmi	
17	M.V. Sumalatha				
18	P. Vasu Babu				

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CIRCULAR

Date: 24-Jul-2019

All the Doctorates are informed to attend a meeting in Director's chamber at 12 Noon today i.e.,

24-Jul-2019.

Agenda:

- Proposed project discussions.
- Date to submit the project plans.

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Minutes of Meeting for the staff meeting held on 24-Jul-2019

Agenda:

- Proposed project discussions.
- Date to submit the project plans.

Resolutions Made by the Meeting

- Members who selected their projects has a given a brief explanation.
- First week of August is decided for submitting applications.

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Minutes of Meeting for the staff meeting held on 24-Jul-2019

Members Attended

Sl. No	NAME	SIGN	Sl. No	NAME	SIGN
1	Dr. T.V Narayana	<i>T.V Narayana</i>	19	T. Adinarayana	<i>T. Adinarayana</i>
2	Prof. K.P.R. Chowdary	<i>K.P.R. Chowdary</i>	20	M. Nagendra	<i>Nagendra</i>
3	Dr. D. Satyanarayana	<i>D. Satyanarayana</i>	21	K. Ramya	<i>K. Ramya</i>
4	Dr. S. Muralidhar	<i>S. Muralidhar</i>	22	K.L. Chaitanya	<i>Chaitanya</i>
5	Dr. G. Sumalatha	<i>G. Sumalatha</i>	23	D. Anupama	<i>D. Anupama</i>
6	Dr. B. Madhu Harika	<i>B. Madhu Harika</i>	24	M. Tulasi Maheswari	<i>M. Tulasi Maheswari</i>
7	P. Madhusudhana Rao	<i>P. Madhusudhana Rao</i>	25	M. Harika	<i>M. Harika</i>
8	T. Jyothi	<i>T. Jyothi</i>	26	M.K. Jagedsewara Rao	<i>M.K. Jagedsewara Rao</i>
9	K. Nookesh	<i>K. Nookesh</i>	27	M. Usha	<i>M. Usha</i>
10	B.V.B Balaji	<i>B.V.B Balaji</i>	28	G. Anusha	<i>G. Anusha</i>
11	K. Chakrapani	<i>K. Chakrapani</i>	29	T. Suvarna	<i>T. Suvarna</i>
12	I.S.R. Paramesh	<i>I.S.R. Paramesh</i>	30	M. Anantha Lakshmi	<i>M. Anantha Lakshmi</i>
13	E. Suresh Babu	<i>E. Suresh Babu</i>	31	K.P.S.Praneetha	<i>K.P.S.Praneetha</i>
14	P. Geetha Bhavani	<i>P. Geetha Bhavani</i>	32	S. Naga Spandana Priya	<i>S. Naga Spandana Priya</i>
15	K. Divya	<i>K. Divya</i>	33	Dr. D. Srinivasa Sastry	<i>Dr. D. Srinivasa Sastry</i>
16	K.S.D. Prasad	<i>K.S.D. Prasad</i>	34	Dr. D. Sri Lakshmi	<i>Dr. D. Sri Lakshmi</i>
17	M.V. Sumalatha	<i>M.V. Sumalatha</i>			
18	P. Vasu Babu	<i>P. Vasu Babu</i>			

G. Sumalatha
Dr. G. SUMALATHA
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CIRCULAR

Date: 27-Aug-2019

It is hereby informed to all the staff members to attend a meeting will be held on 28th Aug 2019 at 3:00pm in Director's cabinet.

Agenda:

1. To appreciate the faculty who has submitted the project proposals to AICTE MODROBS.
2. ARIIA inspection.

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Minutes of Meeting for the staff meeting held on 28-Aug-2019

Agenda:

1. To appreciate the faculty who has submitted the project proposals to AICTE, MCDROBS.
2. ARIIA inspection.

Resolutions Made by the Meeting

- Briefed about the ARIIA inspection.
- Fellow colleagues who has submitted the proposals was appreciated.

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Minutes of Meeting for the staff meeting held on 28-Aug-2019

Members Attended

Sl. No	NAME	SIGN	Sl. No	NAME	SIGN
1	Dr. T.V Narayana		19	T. Adinarayana	
2	Prof. K.P.R. Chowdary		20	M. Nagendra	
3	Dr. D. Satyanarayana		21	K. Ramya	
4	Dr. S. Muralidhar		22	K.L. Chaitanya	
5	Dr. G. Sumalatha		23	D. Anupama	Maternity Leave
6	Dr. B. Madhu Harika		24	M. Tulasi Maheswari	L
7	P. Madhusudhana Rao		25	M. Harika	
8	T. Jyothi		26	M.K. Jagedsewara Rao	
9	K. Nookesh		27	M. Usha	
10	B.V.B Balaji	O/D	28	G. Anusha	
11	K. Chakrapani		29	T. Suvama	
12	I.S.R. Paramesh		30	M. Anantha Lakshmi	
13	E. Suresh Babu		31	K.P.S. Praneetha	
14	P. Geetha Bhavani	O/D	32	Dr. D. Srinivasa Sastry	
15	K. Divya		33	Dr. D. Sri Lakshmi	
16	K.S.D. Prasad		34	Dr. G. Vijay Kumar	
17	M.V. Sumalatha				
18	P. Vasu Babu				

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CIRCULAR

Date: 30-Aug-2019

This is to inform all the teaching and non-teaching staff are hereby instructed to attend meeting on 31st Aug 2019 at 4:00pm in Director's chamber.

Agenda:

1. To discuss the workload adjustments
2. Ganesh chaturthi
3. Class work inauguration
4. New time table and academic calendars for fresher's
5. 9th Sep 2019 inauguration activities

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Minutes of Meeting for the staff meeting held on 31-Aug-2019

Agenda:

1. To discuss the workload adjustments
2. Ganesh chaturthi
3. Class work inauguration
4. New time table and academic calendars for fresher's
5. 9th Sep 2019 inauguration activities

Resolutions Made by the Meeting

- All the works has been distributed to the faculty.
- Faculty opined to conduct competitions on behalf of Ganesh navaratri celebrations.
- Committees have been made for the inauguration and also to give instructions to the fresher's.
- The following faculty have assigned with the works:
 - i. Information to allotted students – Mr. T. Uday Bhaskar
 - ii. Pooja work – Mrs. Satya and Mrs. M. Anantha Lakshmi
 - iii. Class work initiation at 11:20am – Mr. E. Suresh Babu
 - iv. Hostel (Girls) information & Guidance – Mrs. M.Harika and Mrs. M. Anantha Lakshmi
 - v. Hostel (boys) information – Mr. Suryanarayana
 - vi. Bus information & co-ordination – Mr. B.V.B. Balaji
 - vii. Class Teacher allotment – Mr. B.V.B. Balaji, Mrs. P. Geetha Bhavani, Mr. E. Suresh Babu
 - viii. Awareness about Ragging and Anti-ragging team – Dr. D. Srinivasa Sastry, Dr. D. Srilakshmi, Mr. P. Vasu babu
 - ix. Dias and auditorium – Mrs. Rukmini, Dr. D. Srilakshmi
 - x. Programme manager and addressing – Dr. D. Srilakshmi and Mrs. B. Ramya

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Minutes of Meeting for the staff meeting held on 31-Aug-2019

Members Attended

Sl. No	NAME	SIGN	Sl. No	NAME	SIGN
1	Dr. T.V Narayana		19	M.V. Sumalatha	
2	Prof. K.P.R. Chowdary		20	P. Vasu Babu	
3	Dr. D. Satyanarayana		21	T. Adinarayana	
4	Dr. S. Muralidhar		22	M. Nagendra	
5	Dr. G. Sumalatha		23	K. Ramya	L
6	Dr. B. Madhu Harika	O/D	24	K.L. Chaitanya	
7	P. Madhusudhana Rao		25	D. Anupama	ML
8	Dr. D. Srinivasa Sastry		26	M. Tulasi Maheswari	L
9	Dr. D. Sri Lakshmi		27	M. Harika	
10	T. Jyothi		28	M.K. Jagedsewara Rao	
11	K. Nookesh		29	M. Usha	L
12	B.V.B Balaji		30	G. Anusha	
13	K. Chakrapani		31	T. Suvarna	
14	I.S.R. Paramesh		32	M. Anantha Lakshmi	
15	E. Suresh Babu		33	K.P.S. Praneetha	
16	P. Geetha Bhavani		34	Dr. G. Vijay Kumar	
17	K. Divya				
18	K.S.D. Prasad				

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CIRCULAR

Date: 03-Sep-2019

All the staff members are hereby instructed to attend the staff meeting on 4th Sep 2019 in Director's chamber at 4:00pm.

Agenda:

1. To discuss about the IPA annual report/IRF Scholarship.
2. M.Pharmacy classes.
3. M.Pharmacy registers.
4. Ganesh chaturthi celebrations.

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Minutes of Meeting for the staff meeting held on 04-Sep-2019

Agenda:

1. To discuss about the IPA annual report/IRF Scholarship.
2. M.Pharmacy classes.
3. M.Pharmacy registers.
4. Ganesh chaturthi celebrations.

Resolutions Made by the Meeting

1. The annual report of IPA and IRF scholarship has to be submitted to Dr G Sumaltha with 3 days.
2. Office has to maintain the M.Pharmacy student registers and all the department students should sign in the morning and evening.
3. M.Pharmacy students (student rep) should collect the feedback of all the teaching of staff for their respective department and to be discussed the same with the HOD's.
4. Decided to make ganesh chaturthi celebrations and faculty decided to bring the offerings of their own.

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Minutes of Meeting for the staff meeting held on 04-Sep-2019

Members Attended

Sl No	NAME	SIGN	Sl No	NAME	SIGN
1	Dr. T.V Narayana	<i>T.V Narayana</i>	20	M.V. Sumalatha	<i>Sumalatha</i>
2	Prof. K.P.R. Chowdary	<i>K.P.R. Chowdary</i>	21	P. Vasu Babu	<i>P. Vasu Babu</i>
3	Dr. D. Satyanarayana	<i>D. Satyanarayana</i>	22	T. Adinarayana	<i>T. Adinarayana</i>
4	Dr. G. Vijay Kumar	<i>G. Vijay Kumar</i>	23	M. Nagendra	<i>M. Nagendra</i>
5	Dr. S. Muralidhar	<i>S. Muralidhar</i>	24	K. Ramya	<i>K. Ramya</i>
6	Dr. G. Sumalatha	<i>G. Sumalatha</i>	25	K.L. Chaitanya	<i>K.L. Chaitanya</i>
7	Dr. B. Madhu Harika	<i>B. Madhu Harika</i>	26	D. Anupama	<i>D. Anupama</i>
8	P. Madhusudhana Rao	<i>P. Madhusudhana Rao</i>	27	M. Tulasi Maheswari	<i>M. Tulasi Maheswari</i>
9	Dr. D. Srinivasa Sastry	L	28	M. Harika	<i>M. Harika</i>
10	Dr. D. Sri Lakshmi	L	29	M.K. Jagedsewara Rao	<i>M.K. Jagedsewara Rao</i>
11	T. Jyothi	<i>T. Jyothi</i>	30	M. Usha	<i>M. Usha</i>
12	K. Nookesh	<i>K. Nookesh</i>	31	G. Anusha	<i>G. Anusha</i>
13	B.V.B Balaji	<i>B.V.B Balaji</i>	32	T. Suvarna	<i>T. Suvarna</i>
14	K. Chakrapani	<i>K. Chakrapani</i>	33	M. Anantha Lakshmi	<i>M. Anantha Lakshmi</i>
15	I.S.R. Paramesh	<i>I.S.R. Paramesh</i>	34	K.P.S. Praneetha	<i>K.P.S. Praneetha</i>
16	E. Suresh Babu	<i>E. Suresh Babu</i>			
17	P. Geetha Bhavani	<i>P. Geetha Bhavani</i>			
18	K. Divya	<i>K. Divya</i>			
19	K.S.D. Prasad	<i>K.S.D. Prasad</i>			

G. Sumalatha

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CIRCULAR

Date: 20-Sep-2019

All the staff members are hereby instructed to attend the staff meeting on 21st Sep 2019 in Director's chamber at 3:00pm.

Agenda:

1. To discuss about academics.
2. 1st year student discipline
3. Faculty publications
4. Assigning of works to slow learners

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Minutes of Meeting for the staff meeting held on 21-Sep-2019

Agenda:

1. To discuss about academics.
2. 1st year student discipline
3. Faculty publications
4. Assigning of works to slow learners

Resolutions Made by the Meeting

1. Disciplinary committee in charge Mr. T. Uday Bhaskar opined to give two chances for the students who don't obey the rules. After that the students will be penalized according to management rules.
2. The teaching faculty opined to have regular monitor of academics and the regular assessments.
3. Regular assignments, MCQs, short answers and other fast learning methods will be implemented by the teachers.
4. Research and review publications will be concentrated by all the faculties.

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Minutes of Meeting for the staff meeting held on 21-Sep-2019

Members Attended

Sl. No	NAME	SIGN	Sl. No	NAME	SIGN
1	Dr. T.V Narayana	L	20	M.V. Sumalatha	<i>Sumalatha</i>
2	Prof. K.P.R. Chowdary	L	21	P. Vasu Babu	<i>P. Vasu Babu</i>
3	Dr. D. Satyanarayana	L	22	T. Adinarayana	<i>T. Adinarayana</i>
4	Dr. G. Vijay Kumar	<i>G. Vijay</i>	23	M. Nagendra	<i>Nagendra</i>
5	Dr. S. Muralidhar	<i>S. Muralidhar</i>	24	K. Ramya	L
6	Dr. G. Sumalatha	O/D	25	K.L. Chaitanya	<i>Chaitanya</i>
7	Dr. B. Madhu Harika	O/D	26	D. Anupama	ML
8	P. Madhusudhana Rao	<i>Madhusudhana Rao</i>	27	M. Tulasi Maheswari	L
9	Dr. D. Srinivasa Sastry	<i>D. Srinivasa Sastry</i>	28	M. Harika	<i>Harika M</i>
10	Dr. D. Sri Lakshmi	<i>D. Sri Lakshmi</i>	29	M.K. Jagedsewara Rao	<i>M.K. Jagedsewara Rao</i>
11	T. Jyothi	<i>T. Jyothi</i>	30	M. Usha	<i>Usha M</i>
12	K. Nookesh	<i>K. Nookesh</i>	31	G. Anusha	<i>Anusha</i>
13	B.V.B Balaji	<i>B.V.B Balaji</i>	32	T. Suvarna	<i>Suvarna</i>
14	K. Chakrapani	<i>K. Chakrapani</i>	33	M. Anantha Lakshmi	<i>M. Anantha Lakshmi</i>
15	I.S.R. Paramesh	<i>Paramesh</i>	34	K.P.S. Praneetha	<i>Praneetha</i>
16	E. Suresh Babu	<i>E. Suresh Babu</i>			
17	P. Geetha Bhavani	<i>P. Geetha Bhavani</i>			
18	K. Divya	<i>K. Divya</i>			
19	K.S.D. Prasad	<i>K.S.D. Prasad</i>			

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CIRCULAR

Date: 18-Oct-2019

This is to inform all the teaching and non teaching staff to attend the staff meeting in Mini- auditorium on 19th Oct 2019 at 12:00 Noon.

Agenda:

1. To discuss about boys hostel issues.
2. To discuss about II & III Pharm D Iranian student separate time tables.

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Minutes of Meeting for the staff meeting held on 19-Oct-2019

Agenda:

1. To discuss about boys hostel issues.
2. To discuss about II & III Pharm D Iranians student separate time tables.

Resolutions Made by the Meeting

1. It is opined to arrange and resolve some of the boys hostel issues which were discussed with the hostel in charge Mr. Suryanarayana and also the requirements will be fulfilled shortly.
2. Faculty heed to the separate time tables for the Iranians, the class in charges agreed to make a time tables and get it authorized from the principal.

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Minutes of Meeting for the staff meeting held on 19-Oct-2019

Members Attended

Sl. No	NAME	SIGN	Sl. No	NAME	SIGN
1	Dr. T.V Narayana		20	M.V. Sumalatha	
2	Prof. K.P.R. Chowdary	L	21	P. Vasu Babu	
3	Dr. D. Satyanarayana	L	22	T. Adinarayana	
4	Dr. G. Vijay Kumar	G. Vijay	23	M. Nagendra	
5	Dr. S. Muralidhar	S. Muralidhar	24	K. Ramya	
6	Dr. G. Sumalatha		25	K.L. Chaitanya	
7	Dr. B. Madhu Harika	L	26	D. Anupama	ML
8	P. Madhusudhana Rao	Madhusudhanrao	27	M. Tulasi Maheswari	
9	Dr. D. Srinivasa Sastry		28	M. Harika	
10	Dr. D. Sri Lakshmi		29	M.K. Jagedsewara Rao	
11	T. Jyothi		30	M. Usha	
12	K. Nookesh		31	G. Anusha	
13	B.V.B Balaji		32	T. Suvarna	
14	K. Chakrapani		33	M. Anantha Lakshmi	
15	I.S.R. Paramesh		34	K.P.S. Praneetha	
16	E. Suresh Babu				
17	P. Geetha Bhavani				
18	K. Divya				
19	K.S.D. Prasad				

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CIRCULAR

Date: 19-Oct-2019


This is to inform all the teaching and non teaching staff to attend the staff meeting in Mini- auditorium on 20th Oct 2019 at 12:00 Noon.

Agenda:

1. To discuss about boys hostel issues.
2. To discuss about II & III Pharm D Iranians student separate time tables.


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Rajahmundry-533 102.


Dr. G. SUMALATHA
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Minutes of Meeting for the staff meeting held on 20-Oct-2019

Agenda:

1. To discuss about boys hostel issues.
2. To discuss about II & III Pharm D Iranians student separate time tables.

Resolutions Made by the Meeting

1. It is opined to arrange and resolve some of the boys hostel issues which were discussed with the hostel in charge Mr. Suryanarayana and also the requirements will be fulfilled shortly.
2. Faculty heed to the separate time tables for the Iranians, the class in charges agreed to make a time tables and get it authorized from the principal.

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Minutes of Meeting for the staff meeting held on 20-Oct-2019

Members Attended

Sl. No	NAME	SIGN	Sl. No	NAME	SIGN
1	Dr. T.V Narayana	<i>T.V Narayana</i>	19	K.Divya	<i>K.Divya</i>
2	Prof.K.P.R.Chowdary	<i>K.P.R. Chowdary</i>	20	P.Ravi Teja	<i>P.Ravi Teja</i>
3	Dr. D. Satyanarayana	<i>D. Satyanarayana</i>	21	K.S.D.Prasad	<i>K.S.D.Prasad</i>
4	Dr. S. Muralidhar	<i>S. Muralidhar</i>	22	M.V.Sumalatha	<i>M.V.Sumalatha</i>
5	Dr. G. Sumalatha	<i>G. Sumalatha</i>	23	P.Vasu Babu	<i>P.Vasu Babu</i>
6	Dr. P. Hyma	<i>P. Hyma</i>	24	T.Adinarayana	<i>T.Adinarayana</i>
7	Dr. B. Madhu Harika	<i>B. Madhu Harika</i>	25	M.Nagendra	<i>M.Nagendra</i>
8	P. Madhusudhana Rao	<i>Madhusudhana Rao</i>	26	K.Ramya	<i>K.Ramya</i>
9	T. Jyothi	<i>T. Jyothi</i>	27	K.L.Chaitanya	<i>K.L.Chaitanya</i>
10	K.Nookesh	<i>K. Nookesh</i>	28	P.Sunil Kumar	<i>P.Sunil Kumar</i>
11	B.V.B Balaji	<i>B.V.B Balaji</i>	29	D.Anupama	<i>D.Anupama</i>
12	K.Chakrapani	<i>K.Chakrapani</i>	30	M.TulasiMaheswari	<i>M.TulasiMaheswari</i>
13	I.S.R.Paramesh	<i>I.S.R.Paramesh</i>	31	K.Preethi Sagar	<i>K.Preethi Sagar</i>
14	E.Suresh Babu	<i>E.Suresh Babu</i>	32	M.Harika	<i>M.Harika</i>
15	P.Geetha Bhavani	<i>P.Geetha Bhavani</i>	33	S.Nooka Raju	<i>S.Nooka Raju</i>
16	SK. Hussain	<i>SK. Hussain</i>	34	M.K.Jagedsewara Rao	<i>M.K.Jagedsewara Rao</i>
17	M.Usha	<i>M.Usha</i>	35	G.Anusha	<i>G.Anusha</i>
18	T.Suvarna	<i>T.Suvarna</i>			

K.P.S. Praneetha
Dr. D. Srilakshmi
Dr. D. Srinivasa Sastri
M. Anantha Lakshmi

Dr. G. SUMALATHA
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[Signature]
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CIRCULAR

Date: 23-Oct-2019

This is to inform all the teaching staff to attend the staff meeting in Principal's cabinet on 24th Oct 2019 at 02:00pm.

Agenda:

1. To discuss about I B.Pharmacy final exams and I sessional time tables.
2. NBA work allotment.

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Minutes of Meeting for the staff meeting held on 24-Oct-2019

Agenda:

1. To discuss about II B.Pharmacy final exams and I sessional time tables.
2. NBA work allotment.

Resolutions Made by the Meeting

1. It is opined to conduct II sessional examination from 4th Nov 2019. As the end theory examination is commenced from 9th of Dec 2019. It is also discussed that the class in charge has to prepare the time table for the sessional examination.
2. NBA coordinators were allotted and informed to work on the 9 criterions and regular updates has to be given to the Principal.

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Minutes of Meeting for the staff meeting held on 24-Oct-2019

Members Attended

Sl. No	NAME	SIGN	Sl. No	NAME	SIGN
1	Dr. T.V Narayana		20	M.V. Sumalatha	
2	Prof. K.P.R. Chowdary	L	21	P. Vasu Babu	
3	Dr. D. Satyanarayana		22	T. Adinarayana	
4	Dr. G. Vijay Kumar	G. Vijay	23	M. Nagendra	
5	Dr. S. Muralidhar		24	K. Ramya	
6	Dr. G. Sumalatha		25	K.L. Chaitanya	
7	Dr. B. Madhu Harika		26	D. Anupama	ML
8	P. Madhusudhana Rao		27	M. Tulasi Maheswari	
9	Dr. D. Srinivasa Sastry		28	M. Harika	
10	Dr. D. Sri Lakshmi		29	M.K. Jagedsewara Rao	
11	T. Jyothi		30	M. Usha	
12	K. Nookesh		31	G. Anusha	
13	B.V.B Balaji		32	T. Suvarna	
14	K. Chakrapani		33	M. Anantha Lakshmi	
15	I.S.R. Paramesh		34	K.P.S. Praneetha	L
16	E. Suresh Babu				
17	P. Geetha Bhavani				
18	K. Divya				
19	K.S.D. Prasad				

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CIRCULAR

Date: 01-Nov-2019

This is to inform all the teaching staff and non teaching staff to attend the staff meeting in Principal's cabinet on 02nd Nov 2019 at 11:00am.

Agenda:

1. To discuss about the arrangements and requirements for State round NEC 2019.
2. National Pharmacy week celebrations by V Pharm D.

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Minutes of Meeting for the staff meeting held on 02-Nov-2019

Agenda:

1. To discuss about the arrangements and requirements for State round NEC 2019.
2. National Pharmacy week celebrations by V Pharm D.

Resolutions Made by the Meeting

1. For NEC state round arrangements committees have been made and it is instructed to all in charges to ensure student discipline in the campus.
2. Welcoming of chief guest for the programme, MLA Jakampudi Raja along with some of his party members.
3. All the members have accepted for the NPW celebrations by V Pharm D students.

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Minutes of Meeting for the staff meeting held on 02-Nov-2019

Members Attended

Sl. No	NAME	SIGN	Sl. No	NAME	SIGN
1	Dr. T.V Narayana		20	M.V. Sumalatha	
2	Prof. K.P.R. Chowdary	L	21	P. Vasu Babu	
3	Dr. D. Satyanarayana	L	22	T. Adinarayana	
4	Dr. G. Vijay Kumar	G. Vijay	23	M. Nagendra	
5	Dr. S. Muralidhar		24	K. Ramya	ML
6	Dr. G. Sumalatha		25	K.L. Chaitanya	Chaitanya
7	Dr. B. Madhu Harika	O/D	26	D. Anupama	L
8	P. Madhusudhana Rao	Madhusudhan Rao	27	M. Tulasi Maheswari	
9	Dr. D. Srinivasa Sastry	O/D	28	M. Harika	
10	Dr. D. Sri Lakshmi		29	M.K. Jagedsewara Rao	
11	T. Jyothi		30	M. Usha	
12	K. Nookesh		31	G. Anusha	
13	B.V.B Balaji		32	T. Suvarna	
14	K. Chakrapani		33	M. Anantha Lakshmi	
15	I.S.R. Paramesh		34	K.P.S. Praneetha	
16	E. Suresh Babu				
17	P. Geetha Bhavani				
18	K. Divya				
19	K.S.D. Prasad				

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CIRCULAR

Date: 22-Nov-2019

This is to inform all the teaching staff and non teaching staff to attend the staff meeting in Principal's cabinet on 23rd Nov 2019 at 300pm.

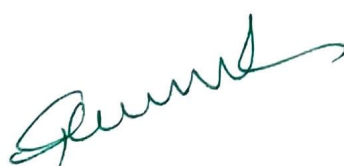
Agenda:

1. To discuss about the office level works.
2. Staff personal files.



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Minutes of Meeting for the staff meeting held on 23-Nov-2019

Agenda:

1. To discuss about the office level works.
2. Staff personal files.

Resolutions Made by the Meeting

1. All the office level works such as fee collections, student files, student pending documents, leave letters of staff and students and other if any relevant has to be done by the office clerks and to be updated regularly and also to bring to the notice of management if any issues.
2. All the teaching staff agreed to maintain personal files with all photo copies of relevant documents and submit on the given date.

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Minutes of Meeting for the staff meeting held on 23-Nov-2019

Members Attended

Sl. No	NAME	SIGN	Sl. No	NAME	SIGN
1	Dr. T.V Narayana	L	20	M.V. Sumalatha	<i>Sumalatha</i>
2	Prof. K.P.R. Chowdary	L	21	P. Vasu Babu	<i>P. Vasu Babu</i>
3	Dr. D. Satyanarayana	L	22	T. Adinarayana	<i>T. Adinarayana</i>
4	Dr. G. Vijay Kumar	<i>G. Vijay</i>	23	M. Nagendra	<i>Nagendra</i>
5	Dr. S. Muralidhar	<i>S. Muralidhar</i>	24	K. Ramya	<i>ML</i>
6	Dr. G. Sumalatha	O/D	25	K.L. Chaitanya	<i>Chaitanya</i>
7	Dr. B. Madhu Harika	O/D	26	D. Anupama	<i>Anupama</i>
8	P. Madhusudhana Rao	<i>Madhusudhana Rao</i>	27	M. Tulasi Maheswari	<i>M. Tulasi</i>
9	Dr. D. Srinivasa Sastry	O/D	28	M. Harika	<i>Harika M</i>
10	Dr. D. Sri Lakshmi	<i>Sri Lakshmi</i>	29	M.K. Jagedsewara Rao	<i>M.K. Jagad</i>
11	T. Jyothi	<i>T. Jyothi</i>	30	M. Usha	<i>Usha M</i>
12	K. Nookesh	<i>K. Nookesh</i>	31	G. Anusha	<i>Anusha</i>
13	B.V.B Balaji	L	32	T. Suvarna	<i>Suvarna</i>
14	K. Chakrapani	<i>K. Chakrapani</i>	33	M. Anantha Lakshmi	<i>M. Anantha Lakshmi</i>
15	I.S.R. Paramesh	<i>Paramesh</i>	34	K.P.S. Praneetha	<i>Praneetha</i>
16	E. Suresh Babu	<i>ES</i>			
17	P. Geetha Bhavani	O/D			
18	K. Divya	<i>K. Divya</i>			
19	K.S.D. Prasad	<i>K.S.D. Prasad</i>			

Sumalatha

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Praneetha

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CIRCULAR

Date: 03-Jan-2020

This is to inform all the teaching staff and non teaching staff to attend the staff meeting in Principal's cabinet on 4th Jan 2020 at 10:30am.

Agenda:

1. To discuss about the job responsibilities & SWOC analysis of teaching staff
2. To conduct staff meetings.
3. To discuss about examination cell in charges and responsibilities.
4. To discuss about departmental meetings.

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Minutes of Meeting for the staff meeting held on 04-Jan-2020

Agenda:

1. To discuss about the job responsibilities & SWOC analysis of teaching staff
2. To conduct staff meetings.
3. To discuss about examination cell in charges and responsibilities.
4. To discuss about departmental meetings.

Resolutions Made by the Meeting

1. It was decided unanimously to submit job responsibilities and SWOC of individual faculty by 5th Jan 2020.
2. Mrs. D. Anupama, Mrs. P. Geetha Bhavani and Mr. P. Vasu Babu are chosen as examination cell in charges, all the sessional question papers, sessional marks, pattern for allotting marks will be discussed by the.
3. Creating a common Email for documents to be authorized will be made by Ms. Anusha.
4. All faculties are instructed and heed to apply for projects through all available channels.
5. The departmental HOD's accepted to conducted departmental meetings on regular basis and if any issues will be brought to the notice of the management for further clarifications.
6. All staff has opined to have a staff meeting on every Saturday.

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Minutes of Meeting for the staff meeting held on 04-Jan-2020

Members Attended

Sl. No	NAME	SIGN	Sl. No	NAME	SIGN
1	Dr. T.V Narayana		20	M.V. Sumalatha	
2	Prof. K.P.R. Chowdary	L	21	P. Vasu Babu	
3	Dr. D. Satyanarayana	L	22	T. Adinarayana	
4	Dr. G. Vijay Kumar	O/D	23	M. Nagendra	
5	Dr. S. Muralidhar		24	K. Ramya	
6	Dr. G. Sumalatha		25	K.L. Chaitanya	
7	Dr. B. Madhu Harika	O/D	26	D. Anupama	
8	P. Madhusudhana Rao		27	M. Tulasi Maheswari	
9	Dr. D. Srinivasa Sastry		28	M. Harika	
10	Dr. D. Sri Lakshmi		29	M.K. Jagadsewara Rao	
11	T. Jyothi		30	M. Usha	
12	K. Nookesh		31	G. Anusha	
13	B.V.B Balaji		32	T. Suvarna	
14	K. Chakrapani		33	M. Anantha Lakshmi	
15	I.S.R. Paramesh		34	K.P.S. Praneetha	
16	E. Suresh Babu				
17	P. Geetha Bhavani				
18	K. Divya				
19	K.S.D. Prasad				

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CIRCULAR

Date: 07-Jan-2020

This is to inform all the teaching staff to attend the staff meeting in Principal's cabinet on 8th Jan 2020 at 3:00pm.

Agenda:

1. Discussion regarding academics
2. IIC activities
3. Student files

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Minutes of Meeting for the staff meeting held on 08-Jan-2020

Agenda:

1. Discussion regarding academics
2. IIC activities
3. Student files

Resolutions Made by the Meeting

1. It is decided to that staff need to take responsibility as mentors, attendance of the students has to be updated and record to be maintained.
2. Staff also opined for the monitoring of backlogs and required measures has to be initiated by the teaching staff.
3. IIC activities at the departmental level have to be initiated and in this context if any related things to be discussed can be made with Dr. D. Srilakshmi.
4. All the student files need to be updated and the conferences attended by the students need to be updated in the same file.

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Minutes of Meeting for the staff meeting held on 08-Jan-2020

Members Attended

Sl. No	NAME	SIGN	Sl. No	NAME	SIGN
1	Dr. T.V Narayana		20	M.V. Sumalatha	
2	Prof. K.P.R. Chowdary	L	21	P. Vasu Babu	
3	Dr. D. Satyanarayana	L	22	T. Adinarayana	
4	Dr. G. Vijay Kumar	O/D	23	M. Nagendra	
5	Dr. S. Muralidhar		24	K. Ramya	
6	Dr. G. Sumalatha		25	K.L. Chaitanya	
7	Dr. B. Madhu Harika		26	D. Anupama	
8	P. Madhusudhana Rao		27	M. Tulasi Maheswari	
9	Dr. D. Srinivasa Sastry		28	M. Harika	
10	Dr. D. Sri Lakshmi		29	M.K. Jagedsewara Rao	
11	T. Jyothi		30	M. Usha	
12	K. Nookesh		31	G. Anusha	
13	B.V.B Balaji		32	T. Suvarna	
14	K. Chakrapani		33	M. Anantha Lakshmi	
15	I.S.R. Paramesh		34	K.P.S. Praneetha	
16	E. Suresh Babu				
17	P. Geetha Bhavani				
18	K. Divya				
19	K.S.D. Prasad				

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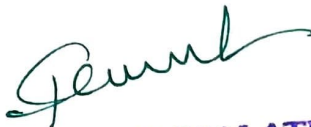
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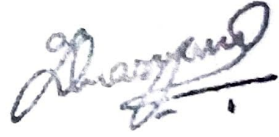
Date: 31-Jan-2020

All the staff hereby instructed to attend staff meeting in Director's chamber on 1st Feb 2020 at 4:00pm.
No excuses are allowed.

Agenda:

1. Sessional evaluations
2. Disciplinary actions against students
3. AFRC inspection
4. Department activities


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Minutes of Meeting for the staff meeting held on 01-Feb-2020

Agenda:

1. Sessional evaluations
2. Disciplinary actions against students
3. Department activities

Resolutions Made by the Meeting

1. It has resolved to submit the sessional answer scripts after 1 week of completion of sessional examination and the scripts has to double checked for marks evaluation.
2. The subject teacher has to enter the marks in sessional mother register by the end of the semester or academic end examinations.
3. All the HOD's are instructed to conducted departmental activities and update the same in the department meetings.

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Minutes of Meeting for the staff meeting held on 01-Feb-2020

Members Attended

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1	Dr. T.V Narayana		20	M.V. Sumalatha	
2	Prof. K.P.R. Chowdary	L	21	P. Vasu Babu	
3	Dr. D. Satyanarayana		22	T. Adinarayana	
4	Dr. G. Vijay Kumar		23	M. Nagendra	
5	Dr. S. Muralidhar		24	K. Ramya	ML
6	Dr. G. Sumalatha	L	25	K.L. Chaitanya	
7	Dr. B. Madhu Harika	O/D	26	D. Anupama	
8	P. Madhusudhana Rao		27	M. Tulasi Maheswari	
9	Dr. D. Srinivasa Sastry		28	M. Harika	
10	Dr. D. Sri Lakshmi		29	M.K. Jagadsewara Rao	
11	T. Jyothi		30	M. Usha	
12	K. Nookesh		31	G. Anusha	
13	B.V.B Balaji		32	T. Suvarna	
14	K. Chakrapani		33	M. Anantha Lakshmi	
15	I.S.R. Paramesh		34	K.P.S. Praneetha	
16	E. Suresh Babu				
17	P. Geetha Bhavani				
18	K. Divya				
19	K.S.D. Prasad				

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CIRCULAR

Date: 05-Feb-2020

All the staff hereby instructed to attend staff meeting in Director's chamber on 6th Feb 2020 at 4:00pm.

Agenda:

1. To discuss about ratification of faculty.
2. Documents for ratification.
3. MOOC courses registration
4. NBA work
5. Alumni association data
6. PCI inspection

Dr. G. SUMALATHA
PRINCIPAL
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PRINCIPAL

Principal
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Minutes of Meeting for the staff meeting held on 06-Feb-2020

Agenda:

1. To discuss about ratification of faculty.
2. Documents for ratification.
3. MOOC courses registration
4. NBA work
5. Alumni association data
6. PCI inspection

Resolutions Made by the Meeting

1. Ratification details of the faculty are disclosed all the members are instructed to keep the required documents along with 2 to 3 sets of Xerox copies.
2. Mr. B. Tirupathi Rao, instructed give all the details and required documents list to all the faculty members.
3. It is also resolved to apply for Swayam MOOC courses by all the faculty members.
4. Mr. T. Uday Bhaskar instructed to collect the data of Alumni and maintain the details of the same either in a soft or hard copies.
5. PCI inspection is scheduled in the 1st week, so as part of this all the staff is instructed to update their attendance, lesson plans, labs and class cleaning.

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Minutes of Meeting for the staff meeting held on 06-Feb-2020

Members Attended

Sl. No	NAME	SIGN	Sl. No	NAME	SIGN
1	Dr. T.V Narayana		20	M.V. Sumalatha	
2	Prof. K.P.R. Chowdary		21	P. Vasu Babu	
3	Dr. D. Satyanarayana		22	T. Adinarayana	
4	Dr. G. Vijay Kumar		23	M. Nagendra	
5	Dr. S. Muralidhar		24	K. Ramya	
6	Dr. G. Sumalatha		25	K.L. Chaitanya	
7	Dr. B. Madhu Harika		26	D. Anupama	
8	P. Madhusudhana Rao		27	M. Tulasi Maheswari	
9	Dr. D. Srinivasa Sastry		28	M. Harika	
10	Dr. D. Sri Lakshmi		29	M.K. Jagedsewara Rao	
11	T. Jyothi		30	M. Usha	
12	K. Nookesh		31	G. Anusha	
13	B.V.B Balaji	L	32	T. Suvarna	
14	K. Chakrapani		33	M. Anantha Lakshmi	
15	I.S.R. Paramesh		34	K.P.S. Praneetha	
16	E. Suresh Babu				
17	P. Geetha Bhavani				
18	K. Divya				
19	K.S.D. Prasad				

Dr. G. SUMALATHA
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CIRCULAR

Date: 11-Mar-2020

This is to inform all the teaching staff to gather in Director's chamber on 12th Mar 2020 at 12:00 noon for a staff meeting.

No excuses are allowed.

Agenda:

1. To discuss about the graduation day.
2. Awarding continuous mode for B.Pharmacy
3. Re-sessional examination marks allotment

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Minutes of Meeting for the staff meeting held on 12-Mar-2020

Agenda:

1. To discuss about the graduation day.
2. Awarding continuous mode for B.Pharmacy
3. Re-sessional examination marks allotment

Resolutions Made by the Meeting

1. Opinion for the change of date for graduation day to both B.Pharmacy and Pharm D will be held mostly on 28th Mar 2020.
2. It is resolved to mention continuous mode marks division to evaluate the answer scripts continuously in particular about the totals.
3. CM marks must be given as per the division given by PCI violating the rules often gives negative feedback.
4. In particularly, about the attendance percentages strictly need to follow the rules given by PCI.
5. It is also instructed that if the sessional exam is re-conducted the marks allotted for the candidate is only 50%.

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Minutes of Meeting for the staff meeting held on 12-Mar-2020

Members Attended

Sl. No	NAME	SIGN	Sl. No	NAME	SIGN
1	Dr. T.V Narayana	L	20	M.V. Sumalatha	Sumalatha
2	Prof. K.P.R. Chowdary	K.P.R. Chowdary	21	P. Vasu Babu	P. Vasu Babu
3	Dr. D. Satyanarayana	D. Satya	22	T. Adinarayana	T. Adinarayana
4	Dr. G. Vijay Kumar	G. Vijay	23	M. Nagendra	Nagendra
5	Dr. S. Muralidhar	S. Muralidhar	24	K. Ramya	MI.
6	Dr. G. Sumalatha	Sumalatha	25	K.L. Chaitanya	Chaitanya
7	Dr. B. Madhu Harika	L	26	D. Anupama	Anupama
8	P. Madhusudhana Rao	Madhusudhana Rao	27	M. Tulasi Maheswari	M. Tulasi Maheswari
9	Dr. D. Srinivasa Sastry	D. Srinivasa Sastry	28	M. Harika	M. Harika
10	Dr. D. Sri Lakshmi	D. Sri Lakshmi	29	M.K. Jagedsewara Rao	M.K. Jagedsewara Rao
11	T. Jyothi	T. Jyothi	30	M. Usha	Usha
12	K. Nookesh	K. Nookesh	31	G. Anusha	Anusha
13	B.V.B Balaji	B.V.B Balaji	32	T. Suvarna	Suvarna
14	K. Chakrapani	K. Chakrapani	33	M. Anantha Lakshmi	M. Anantha Lakshmi
15	I.S.R. Paramesh	Paramesh	34	K.P.S. Praneetha	K.P.S. Praneetha
16	E. Suresh Babu	E. Suresh Babu			
17	P. Geetha Bhavani	P. Geetha Bhavani			
18	K. Divya	K. Divya			
19	K.S.D. Prasad	K.S.D. Prasad			

Dr. G. SUMALATHA
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CIRCULAR

Date: 16-Mar-2020

All the staff hereby instructed to attend an emergency staff meeting in Director's chamber on 16th Mar 2020 at 11:30am.

No excuses are allowed.

Copy to:

1. Teaching staff
2. Non teaching staff

Agenda:

1. Declaration of Holidays due to emergency shutdown for COVID-19.
2. Examination schedule
3. Duties for teaching and non teaching staff

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Minutes of Meeting for the staff meeting held on 16-Mar-2020

Agenda:

1. Declaration of Holidays due to emergency shutdown for COVID-19.
2. Examination schedule
3. Duties for teaching and non teaching staff

Resolutions Made by the Meeting

1. As per the instructions from government of India, it is instructed to declare holidays up to 31st March 2020.
2. An annual examination follows as usually.
3. Both the teaching and non teaching staff will follow their duties 2 persons per day.

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Minutes of Meeting for the staff meeting held on 16-Mar-2020

Members Attended

Sl. No	NAME	SIGN	Sl. No	NAME	SIGN
1	Dr. T.V Narayana	<i>T.V Narayana</i>	20	M.V. Sumalatha	<i>Sumalatha</i>
2	Prof. K.P.R. Chowdary	<i>K.P.R. Chowdary</i>	21	P. Vasu Babu	<i>P. Vasu Babu</i>
3	Dr. D. Satyanarayana	<i>D. Satyanarayana</i>	22	T. Adinarayana	<i>T. Adinarayana</i>
4	Dr. G. Vijay Kumar	<i>G. Vijay Kumar</i>	23	M. Nagendra	<i>Nagendra</i>
5	Dr. S. Muralidhar	<i>S. Muralidhar</i>	24	K. Ramya	ML
6	Dr. G. Sumalatha	<i>G. Sumalatha</i>	25	K.L. Chaitanya	<i>Chaitanya</i>
7	Dr. B. Madhu Harika	L	26	D. Anupama	<i>D. Anupama</i>
8	P. Madhusudhana Rao	<i>Madhusudhana Rao</i>	27	M. Tulasi Maheswari	<i>M. Tulasi</i>
9	Dr. D. Srinivasa Sastry	<i>D. Srinivasa Sastry</i>	28	M. Harika	<i>M. Harika</i>
10	Dr. D. Sri Lakshmi	<i>D. Sri Lakshmi</i>	29	M.K. Jagedsewara Rao	<i>M.K. Jagedsewara Rao</i>
11	T. Jyothi	<i>T. Jyothi</i>	30	M. Usha	<i>Usha M</i>
12	K. Nookesh	<i>K. Nookesh</i>	31	G. Anusha	<i>Anusha</i>
13	B.V.B Balaji	<i>B.V.B Balaji</i>	32	T. Suvarna	<i>Suvarna</i>
14	K. Chakrapani	<i>K. Chakrapani</i>	33	M. Anantha Lakshmi	<i>M. Anantha Lakshmi</i>
15	I.S.R. Paramesh	<i>I.S.R. Paramesh</i>	34	K.P.S. Praneetha	<i>K.P.S. Praneetha</i>
16	E. Suresh Babu	<i>E. Suresh Babu</i>			
17	P. Geetha Bhavani	<i>P. Geetha Bhavani</i>			
18	K. Divya	<i>K. Divya</i>			
19	K.S.D. Prasad	<i>K.S.D. Prasad</i>			

G. Sumalatha
Dr. G. SUMALATHA
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CIRCULAR

Date: 08.Aug.2020

This is to inform all the staff to attend an **online meeting** on 9th Aug 2020 at 04:30 pm through **Microsoft teams** platform. All the class incharges are instructed to inform the respective class students to join the meeting and to ensure the attendance of the students.

Agenda:

1. To discuss about the Syllabus completion.
2. To discuss about no. of students joining the sessions.
3. To give a detailed information on how to utilize the online platform.
4. To discuss regarding the online examination patterns.

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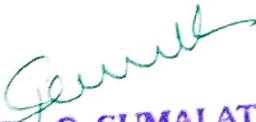
Minutes of Meeting for the staff meeting held on 09-Aug-2020


Agenda:

1. To discuss about the Syllabus completion.
2. To discuss about no. of students joining the sessions.
3. To give a detailed information on how to utilize the online platform.
4. To discuss regarding the online examination patterns.

Resolutions Made by the Meeting

1. All the class incharges discussed the syllabus completion and also had a discussion for extension of 7 to 10 days for the subjects with pending syllabi.
2. The class student representatives opined to submit the online class daily report to the class incharges.
3. Students also conveyed their pros and cons using the Microsoft teams and the issues faced by some of the students from extreme rural villages.
4. All the teaching staff heeds for the online examination pattern and the examination in-charge will be responsible for collecting the data from the respective faculty.
5. The staff opined to submit online schedules for classes and examinations by the class incharges.


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CIRCULAR

Date: 19.Aug.2020

This is to inform all the staff to attend an **online meeting** on 20th Aug 2020 at 12:30 pm through **Zoom**.

Agenda:

1. To discuss about online classes
2. To discuss regarding the online attendance
3. Article publications progress

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Minutes of Meeting for the staff meeting held on 20-Aug-2020

Agenda:

1. To discuss about online classes.
2. To discuss regarding the online attendance.
3. Article publications progress.

Resolutions Made by the Meeting

1. The entire faculty agreed to work on the research, review and case studies and go for publishing their work.
2. The online schedules for B.Pharmacy, M.Pharmacy and Pharm D will be informed by the respective class incharges.
3. Syllabus completion report has to be submitted by EOD every day without fail. The attendance has to be maintained by the student as per PCI requirement.
4. It is also opined to have a regular updation meeting on Saturday for the progress of syllabus as well as the other queries if any to be discussed.

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CIRCULAR

Date: 10 Dec. 2020

This is to inform all the NAAC coordinators to join the meeting today at 02:30 pm in IQAC room.

Agenda:

1. Functions of IQAC committee
2. Planning the working strategies
3. Research activities by individual department

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Minutes of Meeting for the staff meeting held on 10-Dec-2020

Agenda:

1. Functions of IQAC committee
2. Planning the working strategies
3. Research activities by individual department

Resolutions Made by the Meeting

1. Brief discussions on IQAC core committee functions and follow up actions.
2. Faculty research promoting activity. Principal planned to conduct interactive session with all the department heads and also the faculty.
3. Principal advised to prepare mentorship booklet for individual students.
4. Submission of monthly reports by IQAC members.

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Minutes of Meeting for the staff meeting held on 10-Dec-2020

Members Attended

Sl. No	Name of the Faculty	Criteria	Signature
1	Mrs. D. Anupama	I	
2	Dr. D. Srinivasa Sastry	II	
3	Mr. J. John Kirubakaran	III	
4	Mr. P. Vasubabu	IV	
5	Mrs. P. Geetha Bhavani	V	
6	Dr. D. Sri Lakshmi	VI	
7	Mrs. K.P.S. Praneetha	VII	

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CIRCULAR

Date: 09.Jan.2021

All the teaching staff are hereby instructed to attend the meeting with Vmedulife software at 11:00 am in the mini auditorium VIPS today i.e., 9th Jan 2021.

Agenda:

1. To discuss about Vmedulife software.
2. Changes in the profiles to be updated.

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Minutes of Meeting for the staff meeting held on 09-Jan-2021


Agenda:

1. To discuss about Vmedulife software.
2. Changes in the profiles to be updated.

Resolutions Made by the Meeting

1. Briefly discussed how to update LMS (Learning Management System) for UG & PG.
2. New profile updation was explained with a demonstration.
3. All the doubts regarding the academic planning, mapping of Course outcomes and programme outcomes was demonstrated.
4. Issued login credentials for the new joiners and missing student details has been updated.
5. Virtual class linking to Zoom and Google meets demo was given along with the auto updation of proposed syllabus and attendance.


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Minutes of Meeting for the staff meeting held on 09-Jan-2021

Members Attended

Sl. No	NAME	SIGN	Sl. No	NAME	SIGN
1	Dr. T.V Narayana		20	M.V. Sumalatha	
2	Prof. K.P.R. Chowdary		21	P. Vasu Babu	
3	Dr. D. Satyanarayana		22	M. Nagendra	
4	Dr. G. Vijay Kumar		23	T. Adi Narayana	
5	Dr. S. Muralidhar		24	M. Kasi Jagadeshwar Rao	
6	Dr. G. Sumalatha		25	K. Ramya	
7	Dr. B. Madhu Harika		26	K.L. Chaitanya	
8	P. Madhusudhana Rao		27	D. Anupama	
9	Dr. D. Srinivasa Sastry		28	M. Tulasi Maheswari Chitti	
10	Dr. D. Sri Lakshmi		29	M. Usha	
11	J. John Kirubakaran		30	M. Harika	
12	T. Jyothi		31	M. Anatha Lakshmi	
13	K. Nookesh		32	K.P.S. Praneetha	
14	B.V.B. Balaji		33	K. Leela Bhaskar	
15	K. Chakrapani		34	G. Anusha	
16	I.S.R. Paramesh		35	T. Suvarna	
17	E. Suresh Babu		36	B. Revathi	
18	P. Geetha Bhavani				
19	K. Divya				

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CIRCULAR

Date: 09.Mar.2021

This is to inform all the teaching and non teaching staff to attend the staff meeting on 10th March 2021 at 10:00 am in Director's chamber.

Agenda:

1. Gokavaram Govt. School visit to VIPS.
2. Holidays.
3. Iranians sessional.
4. Hostel responsibilities.
5. Library issues and books updation.
6. Academic calendar.

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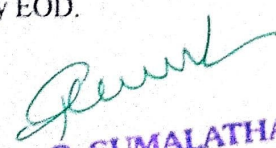
Minutes of Meeting for the Staff Meeting held on 10-Mar-2021

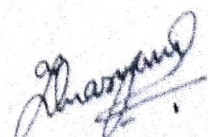
Agenda:

1. Gokavaram Govt. School visit to VIPS.
2. Holidays.
3. Iranians sessional.
4. Hostel responsibilities.
5. Library issues and books updation.
6. Academic calendar.

Resolutions Made by the Meeting

1. 10th class students are visiting campus on 11th March and all the HOD's and faculty has given guidelines to divide the students in a group and show all the laboratories, facilities which are available in the institute.
2. Vice Principal declared Holidays on Thursday and Friday. Saturday will be working day for entire staff.
3. No re-sessional will be conducted for the students from all departments. Iranians sessional examination has to be rescheduled.
4. Class in-charges have to take responsibility for submission of all answer script to the examination on time.
5. Girls and boys hostel in-charges have to inform the students regarding hostel applications and fee dues.
6. Hostel fees payment should be taken care by Sathyaveni.
7. Academic calendars for B.Pharmacy, M.Pharmacy and Pharm D should be submitted by the class in-charges by EOD.


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Minutes of Meeting for the staff meeting held on 10-Mar-2021

Members Attended

Sl. No	NAME	SIGN	Sl. No	NAME	SIGN
1	Dr. T.V Narayana		20	M.V. Sumalatha	
2	Prof. K.P.R. Chowdary		21	P. Vasu Babu	
3	Dr. D. Satyanarayana		22	M. Nagendra	
4	Dr. G. Vijay Kumar		23	T. Adi Narayana	
5	Dr. S. Muralidhar		24	M. Kasi Jagadeshwar Rao	
6	Dr. G. Sumalatha		25	K. Ramya	
7	Dr. B. Madhu Harika		26	K.L. Chaitanya	
8	P. Madhusudhana Rao		27	D. Anupama	
9	Dr. D. Srinivasa Sastry		28	M. Tulasi Maheswari Chitti	
10	Dr. D. Sri Lakshmi		29	M. Usha	
11	J. John Kirubakaran		30	M. Harika	
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15	K. Chakrapani		34	G. Anusha	
16	I.S.R. Paramesh		35	T. Suvarna	
17	E. Suresh Babu		36	B. Revathi	
18	P. Geetha Bhavani				
19	K. Divya				

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PRINCIPAL
(Dr. T.V. Narayana)

Principal
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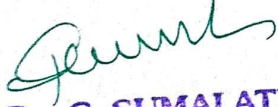
CIRCULAR


Date: 30.Mar.2021

This is to inform all the teaching and non teaching staff to attend the staff meeting on 31st March 2021 at 11:00 am in Director's chamber.

Agenda:

1. New semester schedules.
2. Syllabus
3. IV B.Pharmacy Project mentors.
4. Vmedulife SMS alerts to parents
5. Daily reports
6. Disinfectant chamber


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Minutes of Meeting for the Staff Meeting held on 31-Mar-2021

Agenda:

1. New semester schedules.
2. Syllabus
3. IV B.Pharmacy Project mentors.
4. Vmedulife SMS alerts to parents
5. Daily reports
6. Disinfectant chamber

Resolutions Made by the Meeting

1. All the class in-charges are instructed to submit time tables for new semesters. And are instructed to concentrate mainly on the practical sessions until further notice on lockdown.
2. IV B.Pharmacy class in-charge Mr. P. Vasu babu has instructed to pick the mentors for the final project works and start with the work as soon as possible.
3. Ms. M. Usha and Mr. P. Vasu babu are instructed to focus on SMS alert reaches every parent when the student is not attending the online session or the offline sessions.
4. All the class in-charges including M.Pharmacy are instructed to submit daily report without fail.
5. Disinfectant chamber works and related works Mr. B.V.B. Balaji will be responsible in arranging the things required.

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Minutes of Meeting for the staff meeting held on 31-Mar-2021

Members Attended

Sl. No	NAME	SIGN	Sl. No	NAME	SIGN
1	Dr. T.V Narayana	<i>T.V. Narayana</i>	20	M.V. Sumalatha	<i>Sumalatha</i>
2	Prof. K.P.R. Chowdary	<i>K.P.R. Chowdary</i>	21	P. Vasu Babu	<i>P. Vasu Babu</i>
3	Dr. D. Satyanarayana	<i>D. Satyanarayana</i>	22	M. Nagendra	<i>Nagendra</i>
4	Dr. G. Vijay Kumar	<i>G. Vijay Kumar</i>	23	T. Adi Narayana	<i>T. Adinarayana</i>
5	Dr. S. Muralidhar	<i>S. Muralidhar</i>	24	M. Kasi Jagadeshwar Rao	<i>M.K. Jagade</i>
6	Dr. G. Sumalatha	<i>G. Sumalatha</i>	25	K. Ramya	<i>Ramya</i>
7	Dr. B. Madhu Harika	<i>B. Madhu Harika</i>	26	K.L. Chaitanya	<i>Chaitanya</i>
8	P. Madhusudhana Rao	<i>Madhusudhana Rao</i>	27	D. Anupama	<i>Anupama</i>
9	Dr. D. Srinivasa Sastry	<i>D. Srinivasa Sastry</i>	28	M. Tulasi Maheswari Chitti	<i>M. Tulasi</i>
10	Dr. D. Sri Lakshmi	<i>D. Sri Lakshmi</i>	29	M. Usha	<i>Usha M</i>
11	J. John Kirubakaran	<i>J. John Kirubakaran</i>	30	M. Harika	<i>Harika</i>
12	T. Jyothi	<i>T. Jyothi</i>	31	M. Anantha Lakshmi	<i>M. Anantha Lakshmi</i>
13	K. Nookesh	<i>K. Nookesh</i>	32	K.P.S. Praneetha	<i>K.P.S. Praneetha</i>
14	B.V.B. Balaji	<i>B.V.B. Balaji</i>	33	K. Leela Bhaskar	<i>Leela Bhaskar</i>
15	K. Chakrapani	<i>K. Chakrapani</i>	34	G. Anusha	<i>Anusha</i>
16	I.S.R. Paramesh	<i>I.S.R. Paramesh</i>	35	T. Suvarna	<i>Suvarna</i>
17	E. Suresh Babu	<i>E. Suresh Babu</i>	36	B. Revathi	<i>B. Revathi</i>
18	P. Geetha Bhavani	<i>P. Geetha Bhavani</i>			
19	K. Divya	<i>K. Divya</i>			

Sumalatha

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T.V. Narayana

PRINCIPAL

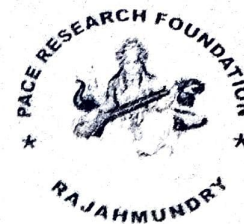
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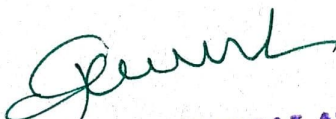
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Date: 23.Apr.2021

This is to inform all the staff to attend the staff meeting on 24th Apr 2021 in Director's chamber at 01:30 pm.

Agenda:

1. Online Schedules
2. NAAC Registration
3. Class works
4. Fee collections.


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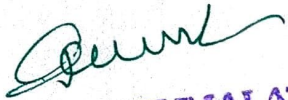
Minutes of Meeting for the staff meeting held on 24-Apr-2021


Agenda:

1. Online Schedules
2. NAAC Registration
3. Class works
4. Fee collections.

Resolutions Made by the Meeting

1. It is declared by the management that from 25th Apr 2021 college remains close till further notice from AU and Govt.
2. From 26th Apr online classes will be held for all the students. Online time tables have to be prepared and submitted by class in-charges by EOD.
3. IQAC Committee has decided to submit NAAC application on 3rd of May 2021 and seeks the cooperation from all the staff when required.
4. Fee has to be deposited in the college account number and the scholarship released data will be sent to class in-charges for follow up of fees.


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Minutes of Meeting for the staff meeting held on 24-Apr-2021

Members Attended

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1	Dr. T.V Narayana		20	M.V.Sumalatha	
2	Prof. K.P.R. Chowdary		21	P.VasuBabu	
3	Dr. D. Satyanarayana		22	M.Nagendra	
4	Dr. G. Vijay Kumar		23	T.AdiNarayana	
5	Dr. S. Muralidhar		24	M.KasiJagadeshwarRao	
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10	Dr. D. Sri Lakshmi		29	M.Usha	
11	J.John Kirubakaran		30	M. Harika	
12	T.Jyothi		31	M.Anatha Lakshmi	
13	K.Nookesh		32	K.P.S.Praneetha	
14	B.V.B.Balaji		33	K. LeelaBhaskar	
15	K.Chakrapani		34	G.Anusha	
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17	E.Suresh Babu		36	B.Revathi	
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CIRCULAR

Date: 27.Jul.2021

This is to inform all the staff to attend the staff meeting today i.e. 27th July 2021 at 11:00 am in director's chamber

Agenda:

1. Sessional and project marks for IV B.Pharmacy
2. Internal practical examination.
3. Pharm D examinations and class works schedule.

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Minutes of Meeting for the staff meeting held on 27-Jul-2021

Agenda:

1. Sessional and project marks for IV B.Pharmacy
2. Internal practical examination.
3. Pharm D examinations and class works schedule.

Resolutions Made by the Meeting

1. IV/IV B.Pharmacy, II Sem. Sessional and project sessional marks should be submitted on or before 1st Aug 2021.
2. II & III B.Pharmacy, I Sem. Practical examinations internal examiners list and dates shall be given and recorded.
3. Restart of classwork for III B.Pharmacy, II Sem. From 29th July 2021 & II B.Pharmacy, II Sem. From 5th Aug 2021.
4. II & IV Pharm. D theory exams will commence tentatively from 23rd Aug 2021.
5. Classwork for III, IV & V Pharm. D (2021 - 22 AY) will commence from 2nd Aug 2021.
6. III Pharm. D exams will commence tentatively from 2nd Sep 2021.
7. I B.Pharmacy, I Sem. Sessional exams from 2nd Aug 2021.
8. I M.Pharmacy, I Sem. Sessional exams from 5th Aug 2021.
9. III B.Pharmacy, II Sem. 2nd sessional will commence tentatively from 23rd Aug 2021.
10. II B.Pharmacy, II Sem. 2nd sessional will commence tentatively from 23rd Aug 2021.
11. III B.Pharmacy, II Sem. End exams will start tentatively from 1st Sep 2021.
12. II B.Pharmacy, II Sem. End exams will start tentatively from 9th Sep 2021.

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Minutes of Meeting for the staff meeting held on 27-Jul-2021

Members Attended

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