



**VIKAS INSTITUTE OF PHARMACEUTICAL SCIENCES**  
Near Airport, Nidigatla Road, Rajahmundry - 533102  
(Approved by AICTE & PCI, New Delhi Affiliated to Andhra University, Visakhapatnam)



**Internal Quality Assurance Cell (IQAC)**


**Minutes of Meeting held on 15-Jun-2020**


**Agenda:**

1. Student internal assessments
2. PGECET/ GPAT classes for 3<sup>rd</sup> year 2<sup>nd</sup> Semester and final year B.Pharmacy students.
3. Staff publications and research work
4. Seminars to be presented by the PG students


**Points discussed in the meeting:**

1. It is resolved that the students internal evaluations and assessments in the internal examinations through results and to find the lacunae.
2. IQAC motivated the students and staff to work on research publications in high impact journals.
3. It is instructed to the teachers to conduct special coaching classes for GPAT/PGECET for the year 2<sup>nd</sup> Semester and final year B.Pharmacy students.
4. IQAC has discussed with the teachers to motivate the students to give seminars on regular basis to assess their leadership qualities and also the grip on the subject. If any lacunae are found teachers are instructed to counsel them, resolve the student's backlogs.

  
**Dr. G. Sumalatha**  
Coordinator  
IQAC

  
**Dr. G. SUMALATHA**  
PRINCIPAL  
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**Dr. T.V. Narayana**  
Chairman  
IQAC

  
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Minutes of Meeting held on 23-Oct-2020

Agenda:

1. To reinforce the industry institute association.
2. To choose fuse expansion exercises under the program of NSS
3. Strengthening of understudy affiliations for their cooperation in National events/seminar/conferences.

Points discussed in the meeting:

1. IQAC suggested expanding the recurrence of Industrial visits. Expert talks. Industrial openness preparing from Industry people, Membership and MoU's to investigate the different functional parts of modern improvement to the understudies.
2. The different parts of fortifying of student associations and exercising to advance their interests in specialized occasions like encouraging for poster/oral/research works in the Nation International events/seminars conferences.
3. It is resolved by the members to plan more activities in National Social Scheme Special Camp such as Awareness about Digitization, Swach Bharat Abhiyan, and Health awareness.

  
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Internal Quality Assurance Cell (IQAC)

Minutes of Meeting held on 08-Jan-2021

Agenda:

1. To conduct academic audit
2. Online student feedback forms
3. Innovation and value added courses
4. Upgradation of Learning Management System (LMS)

Points discussed in the meeting:

1. It is resolved that the academic audit has to be undertaken by each department in the presence of Vice principal, HOD and a faculty member.
2. An online feedback form by the students has to fill after completion of the course and the lacunae has to be identified to rectify the backlogs of the staff.
3. IQAC motivated staff and students to enroll for the value added courses or any certificate courses which improves their contribution to the academics as well as the career growth.
4. As we are using Vmedulife platform since 2018 and this system has to upgrade to the current syllabi.

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Internal Quality Assurance Cell (IQAC)


Minutes of Meeting held on 11-Mar-2021

Agenda:

1. Curricular development as per Choice Based Credit System (CBCS)
2. To development a placement cell.
3. NAAC SSR preparation and the coordinator for each criteria.

Points discussed in the meeting:

1. It is resolved to have a coordinators for individual criteria's for NAAC SSR preparation.
2. IQAC has instructed all the coordinators to update the documents of five years in the prescribed format.
3. The placement in charge is instructed to develop association with the companies that conducts on-campus or off-campus recruitment.
4. CBCS was developed and PCI inculcated the same with syllabi. It was instructed to follow the same as part of the curriculum.

  
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